



Meeting of the Burnley Borough Council

To be held at 6.30 pm on
Wednesday, 27th July, 2022



Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at MECHANICS THEATRE, BURNLEY on

DATE: Wednesday, 27th July, 2022

starting at 6.30 pm

To transact the business specified below.

**Catherine Waudby
Head of Legal and Democratic Services**

Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.

Notice in writing of the subject matter must be given to the Head of Legal & Democratic Services by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or from the web at: <http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

All Full Council meetings are livestreamed on the Council's [Youtube Channel](#)

Due to limited space in the venue members of the public wishing to observe the meeting are advised to watch the live stream on Youtube. Priority will be given to those who have registered to speak if seating capacity is exceeded.

A G E N D A

1. Minutes of the Last Meeting 7 - 26
To receive, as read, the Minutes of the proceedings of the Annual and Appointments Council meetings, and to confirm them or otherwise.

2. Declarations of Interest
To receive any declarations of interest.

3. Mayor's Communications
To receive communications (if any) from Her Worshipful the Mayor.

4. Public Question Time
To receive questions, statements or petitions (if any) from members of the public.

5. Items for Decision by the Council
 - a) Constitutional Updates and Reporting 27 - 30
To consider the report and recommendations.

 - b) 2021/22 Final Outturn Revenue Budget 31 - 48
To consider a report on the 2021/22 Final Outturn Revenue Budget.

 - c) 2021/22 Final Outturn Capital Budget 49 - 60
To consider a report on the 2021/22 Final Outturn Capital Budget.

 - d) Treasury Management Activity Annual Report (2021 / 22) 61 - 72
To consider the Treasury Management Activity Annual Report (2021/22)

6. Reports from Committee Chairs
 - a) Report from the Chair of Scrutiny Committee 73 - 74
 - b) Report from the Chair of Audit & Standards Committee (to follow)
 - c) Report from Chair of Development Control Committee 75 - 76
 - d) Report from Chair of Licensing Committee 77 - 78

7. Strategic Plan Progress Reports 79 - 106

8. Questions
To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No. 10(2).

Councillor Attendance

Please use the link below to access Councillor attendance records. You can refine your search by time or by committee.

<http://burnley.moderngov.co.uk/mgUserAttendanceSummary.aspx>

9. Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting and to consider the exclusion of the public from the meeting before discussion takes place on the following item of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

10. Towneley Hall Repairs

107 - 112

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BURNLEY BOROUGH COUNCIL FULL COUNCIL

MECHANICS THEATRE

Wednesday, 18th May, 2022

PRESENT

MEMBERS

His Worshipful The Mayor (Councillor Mark Townsend) in the Chair;

Councillors C Towneley (Vice-Chair), A Anwar, H Baker, Barton, G Birtwistle, C Briggs, P Chamberlain, S Chaudhary, S Cunliffe, S Graham, J Harbour, A Hosker, J Inckle, K Ingham, M Johnstone, Kazmi, A Kelly, A Khan, W Khan, Launer, Lewis, G Lishman, M Lishman, S Lone, J McGowan, N Mottershead, M Payne, A Raja, A Royle, Steel and D Whitaker

OFFICERS

Mick Cartledge	– Chief Executive
Lukman Patel	– Chief Operating Officer
Rob Dobson	– Head of Policy and Engagement
Kate Ingram	– Strategic Head of Economy and Growth
Howard Hamilton-Smith	– Head of Finance and Property
Catherine Waudby	– Head of Legal and Democratic Services
Chris Gay	– Governance Manager
Alison McEwan	– Democracy Officer
Eric Dickinson	– Democracy Officer
Carol Eddleston	– Democracy Officer
David Bristow	– Mayor's Officer
Darren Chadwick	– Deputy Civic Officer
Mark Hindman	– Graphic Designer
Paul Barlow	– Graphic Designer
Richard Greenwood	– Graphic Designer
Daryl Ashton	– Admin Officer
Naveed Ahmad	– Community Engagement Officer
Maureen Neave	– Assistant Democracy Officer

1 Appointment of Mayor

It was moved by Cllr Margaret Lishman and seconded by Cllr Sue Graham and

RESOLVED UNANIMOUSLY

That Cllr Cosima Towneley be elected Mayor of the Borough for the 2022/23 Municipal Year.

(Cllr Mark Townsend then vacated the Chair in favour of the Mayor).

Her Worship the Mayor, Cllr Cosima Towneley then made and subscribed the Declaration of Acceptance of Office as prescribed by law.

2 Vote of Thanks to the Retiring Mayor

It was moved by Cllr John Harbour and seconded by Cllr Arif Khan that the grateful thanks of this Council be extended to the retiring Mayor for the services rendered by him during the past Municipal Year.

On being put to the vote, it was

RESOLVED UNANIMOUSLY.

It was FURTHER RESOLVED that medallions be presented to Cllr Mark Townsend, Mrs Kerry Townsend and Miss Rosie Townsend as a token of appreciation of their services to the Borough during the Municipal Year now ending.

Cllr Townsend responded by reviewing the highlights of his period of office, thanking those who had helped him.

3 Appointment of Deputy Mayor

It was moved by Cllr Afrasiab Anwar and seconded by Cllr Sue Graham and

RESOLVED UNANIMOUSLY

That Cllr Arif Khan be elected Deputy Mayor/Mayor Elect of the Borough for the 2022/23 Municipal Year.

The Deputy Mayor, Cllr Arif Khan then made and subscribed the Declaration of Acceptance of Office as prescribed by law.

4 Mayor's Communications

The Chief Executive, Mick Cartledge reported the following:

Mayor's 'At Home'-Tuesday, 24th May 2-4.00pm, Town Hall.

Mayor's Sunday—Sunday 12th June, 10am, St Marys Church, Burnley

The Mayor's Charity Dinner Dance date to be confirmed.

The Mayor received several messages of congratulations and good wishes, and it was her intention to reply personally to each of them.

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BURNLEY BOROUGH COUNCIL APPOINTMENTS COUNCIL

MECHANICS THEATRE

Wednesday, 18th May, 2022 at 6.30pm

PRESENT

MEMBERS

Her Worshipful The Mayor (Councillor Cosima Towneley) in the Chair;

Councillors M Townsend, A Anwar, H Baker, Barton, G Birtwistle, C Briggs, P Chamberlain, S Chaudhary, S Cunliffe, P Gill, S Graham, S Hall, J Harbour, A Hosker, S Hussain, J Inckle, K Ingham, M Ishtiaq, M Johnstone, Kazmi, A Kelly, A Khan (Vice-Chair), Launer, Lewis, G Lishman, M Lishman, S Lone, J McGowan, A Raja, A Royle, Steel, J Sumner, D Whitaker and A Wight

OFFICERS

Mick Cartledge	– Chief Executive
Lukman Patel	– Chief Operating Officer
Catherine Waudby	– Head of Legal and Democratic Services
Chris Gay	– Governance Manager
Eric Dickinson	– Democracy Officer
Alison McEwan	– Democracy Officer
Carol Eddleston	– Democracy Officer
David Bristow	– Mayor's Officer
Daryl Ashton	– Admin Officer
Mark Hindman	– Graphic Designer
Richard Greenwood	– Graphic Designer

5 Minutes of the Last Meeting

RESOLVED The Minutes of the meeting of the Council held on the 13th April 2022 were confirmed and signed by the Chair.

6 Appointment of Leader 2022/23 -Deputy Leader and Executive

Consideration was given to a report on the election of a Leader of the Council from 2022/23, and to the appointment by the Leader of the Deputy Leader and the Executive, including a populated supplementary of nominations as Appendix 2b.

RESOLVED

- (1) That Councillor Afrasiab Anwar be elected as Leader of the Council for the term set out in Article 7.03 of the constitution (Appendix 1);and
- (2) That the Leader`s appointment of the Deputy Leader and the Executive be noted as follows;

Councillor Sue Graham, Deputy Leader, Resources and Performance
Councillor Mark Townsend, Economy and Growth
Councillor Shah Hussain, Community and Environmental Services
Councillor John Harbour, Housing and Development Control
Councillor Margaret Lishman, Health and Well Being

7 Appointments to Committees and Working Groups 2022/23

Consideration was given to a report on the appointments to Committees, Working Groups, Forums and Panels for the 2022/23 Municipal Year, including a populated supplementary as Appendix 2 to the report.

RESOLVED

- (1) That the list of Committees, Working Groups, Forums, and Panels be approved as outlined in Appendix 1 to the report; and
- (2) That the membership of the Committees, Working Groups, Forums, and Panels for the 2022/23 Municipal Year be approved as outlined in the populated supplementary submitted as Appendix 2 to the report, and as set out below;

MEMBERSHIP OF COMMITTEES/WORKING GROUPS FOR 2022-23

SCRUTINY COMMITTEE-17 (L7- C3 -LD3- B1- G3)-as per Political Balance calculation

**CHAIR –
VICE CHAIR –**

Councillors	Councillors
Gail Barton-L	Gordon Lishman-LD
Lubna Khan-L	Alan Hosker-C
Alun Lewis -L	Jamie McGowan-C
Sehrish Lone-L	Don Whitaker-C
Ishtiaq Mohammed-L	Emma Payne-BPIP
Ann Royle-L	Sarah Hall-G
Christine Sollis-L	Martyn Hurt-G
Howard Baker-LD	Jack Launer-G
Gordon Birtwistle-LD	

AUDIT AND STANDARDS COMMITTEE-9-to include 1 Executive member and the Chair of Scrutiny Committee (L4-C2-LD1-B1-G1)

**CHAIR –
VICE CHAIR –**

Councillors	Councillors
Shah Hussain-L	Phil Chamberlain-C
Wajid Khan-L	Karen Ingham-C
Alun Lewis-L	Charlie Briggs-BPIP
Mark Townsend-L	Andrew Wight-G
Howard Baker-LD	

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DEVELOPMENT CONTROL COMMITTEE-16
-to include relevant Executive member (L6-C3-LD3-B2-G2)
CHAIR –
VICE CHAIR –

Councillors	Councillors
Saeed Chaudhary-L	Anne Kelly-LD
Sue Graham-L	Phil Chamberlain-C
Syeda Kazmi-L	Alan Hosker-C
John Harbour-L	Mike Steel-C
Lubna Khan-L	Neil Mottershead-BPIP
Ann Royle-L	Mark Payne-BPIP
Gordon Birtwistle-LD	Scott Cunliffe-G
Jacqueline Inckle-LD	Martyn Hurt-G

LICENSING COMMITTEE-15 (L6-C2-LD3-B2-G2)
CHAIR –
VICE CHAIR –

Councillors	Councillors
Christine Sollis-L	Karen Ingham-C
Shah Hussain-L	Don Whitaker-C
Arif Khan-L	Charlie Briggs-BPIP
Ishtiaq Mohammed-L	Lorraine Mehanna-BPIP
Asif Raja-L	Jack Launer-G
Mark Townsend-L	Andrew Wight-G
Jacqueline Inckle-LD	
Anne Kelly-LD	
Jeff Sumner-LD	

MEMBER STRUCTURES AND SUPPORT WORKING GROUP
-12 (L5-C2-LD2-B1-G2)
To include Group Leaders

Councillors	Councillors
Afrasiab Anwar-L	Alan Hosker-C
Sue Graham-L	Mike Steel-C
Saeed Chaudhary-L	Mark Payne-BPIP
Ann Royle-L	Scott Cunliffe-G
Mark Townsend-L	Andy Fewings-G
Gordon Birtwistle-LD	
Margaret Lishman-LD	

LANCASHIRE POLICE AND CRIME PANEL
(1 Member and 1 Substitute -from ruling Group(s), as per Secretariat)

Councillors	Councillors (sub)
Mark Townsend-L	Sehrish Lone-L

PARKING AND TRAFFIC REGULATIONS OUTSIDE LONDON (PATROL)
ADJUDICATION JOINT COMMITTEE - 2

Include relevant Executive Member
and 1 Member from largest opposition group (C)

Councillors	Councillors
Exec Member Environmental and Community Services	Alan Hosker-C

8 Appointment of Chairs and Vice Chairs

With reference to Minute 3, consideration was given to the Chairs and Vice Chairs of the Scrutiny Committee, Audit and Standards Committee, Development Control Committee, and Licensing Committee for the 2022/23 Municipal Year.

Members considered a supplementary list of uncontested nominations.

RESOLVED

That the following appointments be made as Chairs and Vice Chairs for the 2022/23 Municipal Year regarding the Committees as set out below;

Committee	Chair - Cllr	Vice Chair- Cllr
Audit and Standards	Wajid Khan-L	Howard Baker-LD
Development Control	Saeed Chaudhary-L	Anne Kelly-LD
Licensing	Jeff Sumner-LD	Arif Khan-L

Scrutiny	Howard Baker-LD	Ann Royle-L
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9 Appointment to Outside Bodies 2022/23

Consideration was given to the Council's appointments to Outside Bodies for the 2022/23 Municipal Year, and Members considered a supplementary populated list of nominees.

RESOLVED

That the Outside Bodies list for 2022/23 and their appointments be approved as set out below, including the removal of Burnley Education Trust and the Burnley Town Centre Partnership, and the addition of Burnley Improvement District Board and Burnley Together Steering Group.

REPRESENTATION ON OUTSIDE BODIES FOR THE MUNICIPAL YEAR 2022/23

-	-	-	-	-	-
-	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
1.	Barnfield and Burnley Developments Limited - Directors *Appointed by the Executive.	Leader Chief Executive	(By 090621 Exec) Leader- Cllr Afrasiab Anwar Chief Executive- Mick Cartledge	Leader Chief Executive	
2.	Burnley & Pendle Children's Partnership	Any Executive Member	Cllr M Lishman	Any Executive Member	Cllr Margaret Lishman-LD
3.	Burnley Education Trust REMOVED	Chief Executive	Mick Cartledge	REMOVED	REMOVED

-	- <u>Outside Body</u>	- <u>Qualification 2021/22</u>	- <u>Appointed 2021/22</u>	- <u>Qualification 2022/23</u>	- <u>Appointed 2022/23</u>
4.	Burnley Leisure – Trustees (D/E)	Any 2 Members (except Executive Members, from May 22) (Appointments to be made for 2 or 3 years , then both for 2 years– at July 2022 FC) (230222 FC)	Cllr Frank Cant (from 290921) (WAS Cllr Mohammed Ishtiaq) Cllr Jeff Sumner	Any 2 Members (except Executive Members) (At this meeting appointments from May 22- July 22 only) (Then at July 2022 FC further appointments to be made; -1 Member for 2 years to July 2024, and -1 Member for 3 years to July 2025 - then both for 2 years in future)	1 Member - Vacancy - to continue as Vacancy (May-July 2022) Cllr Sumner (May-July 2022)

-	- <u>Outside Body</u>	- <u>Qualification 2021/22</u>	- <u>Appointed 2021/22</u>	- <u>Qualification 2022/23</u>	- <u>Appointed 2022/23</u>
5.	Burnley Pendle and Rossendale Council for Voluntary Service – Executive Committee	Any 2 Members	Cllr Bea Foster Cllr Saeed Chaudhary	Any 2 Members	Cllr Syeda Kazmi-L Cllr Anne Kelly-LD
6.	Burnley and Pendle Citizens Advice Bureau	Executive Member for Community and Environmental Services 1 Experienced Opposition Member	Cllr Bea Foster Cllr Ivor Emo	Executive Member for Community and Environmental Services 1 Experienced Opposition Member	Cllr Shah Hussain Cllr Mike Steel-C
7.	Burnley Private Rented Sector Forum	Executive Member for Housing Chair of Scrutiny Committee	Cllr John Harbour Cllr Howard Baker	Executive Member for Housing Chair of Scrutiny Committee	Cllr John Harbour Cllr Howard Baker

-	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
8.	<p><u>Burnley Town Centre Partnership</u></p> <p><u>NO LONGER EXISTS</u></p> <p>-</p> <p>-</p> <p>-</p> <p>-</p> <p><u>REPLACED BY</u></p> <p><u>Burnley Improvement District Board</u></p>	<p>Executive Member for Economy and Growth</p> <p>Vice Chair of Scrutiny Committee</p>	<p>Cllr Asif Raja</p> <p>Cllr Ann Royle</p>	<p>DELETED</p> <p>DELETED</p> <p>Strategic Head of Economy and Growth</p>	<p>DELETED</p> <p>DELETED</p> <p>Kate Ingram</p>
9.	<p><u>ADDED</u></p> <p><u>Burnley Together Steering Group</u></p>			<p>Executive Member for Health and Well Being</p> <p>Chief Operating Officer</p> <p>Head of Policy and Engagement</p>	<p>Cllr Margaret Lishman</p> <p>Lukman Patel</p> <p>Rob Dobson</p>

-	- <u>Outside Body</u>	- <u>Qualification 2021/22</u>	- <u>Appointed 2021/22</u>	- <u>Qualification 2022/23</u>	- <u>Appointed 2022/23</u>
10.	Covid 19 Economic Recovery Board (added 161220)	Leader Experienced Opposition Member	Cllr Afrasiab Anwar Cllr Tom Commis	Leader Experienced Opposition Member	Cllr Afrasiab Anwar Cllr Karen Ingham-C
11.	East Lancashire Health and Well Being Partnership	AMEND TO Executive Member for Health & Wellbeing i.e. as per current Exec Portfolios	Cllr Margaret Lishman	Executive Member for Health & Wellbeing i.e. as per current Exec Portfolios	Cllr Margaret Lishman

-	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
12.	Growth Lancashire (E)	<p>REVERT TO</p> <p>1 Public Sector Director -</p> <p>Executive Member for Economy and Growth</p> <p>i.e. to replace Leader and remove An Alternate Director – was the Executive Member for Economy and Growth)</p>	Cllr Asif Raja	<p>1 Public Sector Director -</p> <p>Executive Member for Economy and Growth</p>	Cllr Mark Townsend

-	- <u>Outside Body</u>	- <u>Qualification</u> 2021/22	- <u>Appointed</u> 2021/22	- <u>Qualification</u> 2022/23	- <u>Appointed</u> 2022/23
13.	<u>Housing Joint Venture Contract</u> *Appointed by the Executive	<u>Council Representatives-</u> Executive Member for Housing Chief Operating Officer - - - <u>Stakeholder Representatives-</u> Leader - Chief Executive -Strategic Head of Economy and Growth	(By 090621 Exec) Executive Member for Housing -Cllr John Harbour Chief Operating Officer-Lukman Patel Stakeholder Representatives- Leader – Cllr Afrasiab Anwar - Chief Executive-Mick Cartledge -Strategic Head of Economy and Growth-Kate Ingram	<u>Council Representatives-</u> Executive Member for Housing Chief Operating Officer - - <u>Stakeholder Representatives-</u> Leader - Chief Executive - Strategic Head of Economy and Growth	

-	-	-	-	-	-
	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
14.	<p>LCC Health Scrutiny Committee</p> <p>(same Membership for Joint Lancashire Health Scrutiny Committee)</p>	<p>Any Member of Scrutiny Committee</p> <p>Sub:</p> <p>Any Member of Scrutiny Committee</p>	<p>Cllr Saeed Chaudhary (from 290921)</p> <p>(WAS Cllr Frank Cant (from 220721)</p> <p>(WAS Cllr Ann Royle)</p> <p>Sub:</p> <p>Cllr Shbana Khan (220721)</p> <p>(WAS Cllr Paul Campbell)</p>	<p>Any Member of Scrutiny Committee</p> <p>Sub:</p> <p>Any Member of Scrutiny Committee</p>	<p>Cllr Gail Barton-L</p> <p>Cllr Gordon Birtwistle-LD</p>
15.	<p>Lancashire Waste Partnership</p>	<p>Executive Member for Community and Environmental Services</p>	<p>Cllr Bea Foster</p>	<p>Executive Member for Community and Environmental Services</p>	<p>Cllr Shah Hussain</p>

-	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
16.	LEP Scrutiny Committee (Added 240221)	AMEND TO Any Member (except Leader) Sub: Any Member (except Leader) i..e. as per clarification from LEP April 2021.	Cllr Asif Raja Sub: Cllr Sue Graham	Any Member (except Leader) Sub: Any Member (except Leader)	Cllr Mark Townsend-L Cllr Gordon Birtwistle-LD
17.	Local Government Association	Leader	Cllr Afrasiab Anwar	Leader	Cllr Afrasiab Anwar
18.	North Western Local Authorities Employers' Organisation	Executive Member for Resources and Performance Management Sub: Any Executive Member	Cllr Sue Graham Sub: Cllr M Lishman	Executive Member for Resources and Performance Management Sub: Any Executive Member	Cllr Sue Graham Cllr Margaret Lishman - LD

-	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
19.	Pennine Prospects	Any Member	Cllr Cosima Towneley (220721) (WAS Cllr Marcus Johnstone)	Any Member	Cllr Sue Graham-L

SECTION 2 - PERIOD APPOINTMENTS

-	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
20.	Burnley Acorn Fund- (periods of four years)	3 Any Members (to expire Oct 2024)	Cllr Frank Cant (to replace Cllr Andy Tatchell) (to Oct 2024) Cllr Bea Foster (from Nov 2020 to Oct 2024) Cllr Ann Royle (from Nov 2020 to Oct 2024) Howard Hamilton-Smith	3 Any Members (to expire Oct 2024) Cllr Ann Royle (from Nov 2020 to Oct 2024)	2 Members required this year due to retirement of Cllr Cant and Foster in May 2022 (to Oct 2024) Cllr Syeda Kazmi-L Cllr Gordon Birtwistle-LD

	<u>Outside Body</u>	<u>Qualification 2021/22</u>	<u>Appointed 2021/22</u>	<u>Qualification 2022/23</u>	<u>Appointed 2022/23</u>
		Officer Ex Officio	(Section 151 Officer Ex Officio)	Section 151 Officer Ex Officio	
21.	Stocks Massey Bequest- Represent- ative Trustees (periods of four years)	Any Executive Member (November 2020 – May 2023) Chair of Scrutiny Committee (May 2018-May 2022)	Cllr John Harbour Cllr Howard Baker	Any Executive Member (November 2020 – May 2023) Chair of Scrutiny Committee (May 2022-May 2024)	- Any change dependant on Executive for 2022/23 Cllr John Harbour- L so no change required Cllr Howard Baker (May 2022-May 2024)

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Constitutional Amendments & Reporting

REPORT TO FULL COUNCIL



DATE	13/04/2022
PORTFOLIO	Leader
REPORT AUTHOR	Eric Dickinson
TEL NO	01282 477256
EMAIL	edickinson@burnley.gov.uk

PURPOSE

1. To inform Members of a waiver of call-in relating to an urgent officer decision (Executive Decisions) taken by the Chief Executive on 26th May 2022 relating to Levelling Up Fund Newtown Mill project.
2. To inform Members of the updated detailed Part 3 Executive Portfolios 2022-23 which the Leader has agreed.
3. To recommend that Members approve a proposed addition to the Council Procedure Rules section 16.6 on voting at meetings to add clarity and flexibility to the voting procedure where there are multi-member vacancies.
4. To consider nominations for and make an appointment to the position of a new Chair of the Licensing Committee for the remainder of the current municipal year following the decision by Councillor Sumner to step down from the position.
5. To consider nominations to, and make an appointment to the two positions of Trustee on Burnley Leisure Board, following the revised appointments process approved at Council in February 2022.

RECOMMENDATION

6. That Council notes the waiver of call in granted relating to an urgent decision (Executive Decisions) taken by the Chief Executive on 26th May 2022 (Minute 1 follows this report as Appendix 1) relating to the Levelling Up Fund Newtown Mill project.
7. That Council notes the updated detailed Part 3 Executive Portfolios which the Leader agreed on 14th June be noted. (See Appendix 2).
8. That Council approves a proposed addition to the Council Procedure Rules section 16.6 on voting at meetings.
9. That Council receives nominations for the position of Chair of Licensing Committee and makes an appointment to the position for the remainder of the current municipal year.

REASONS FOR RECOMMENDATION

- 10. To ensure that the requirements of the Constitution are upheld and transparency is maintained.
- 11. To provide clarity and flexibility in the voting process and clarity in the results where there is a multi-member vacancy and members have more than one vote.
- 12. To comply with legislation and to ensure that the Council continues to have an effective decision-making structure.
- 13. To ensure the Council is suitably represented on Outside Bodies

SUMMARY OF KEY POINTS

14. Call-in Waiver

Part 4.5 of the Constitution requires that a waiver to call-in be reported at full Council. The Chair of Scrutiny waived call-in regarding the following decision: Levelling Up Fund – Urgent Executive Decision taken by Chief Executive on 26th May 2022. (See Appendix 1).

15. Updates to Portfolios

At the 18th May 2022 Appointments Council the Leader informed members of the Executive Members for 2022-23 together with the Portfolio titles. On 14th June 2022 the Leader agreed detailed Part 3 Executive Portfolios for 2022-23. (See Appendix 2). They were published as an Appendix to the Council’s Constitution. Part 2 Article 7 of the Constitution requires the detailed Part 3 Portfolios to be reported to full Council for noting.

16. Council Procedure Rule 16.6

Section 16.6 of the Council Procedure Rules deals with voting on appointments – but refers specifically to single member vacancies: ‘If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.’

In order to provide clarity and flexibility in the process and clarity in the results where there is a multi-member vacancy, and members have more than one vote, it is proposed that the following be added at CPR 16.6: ‘In the case of a multi-member vacancy the Mayor may ask for a roll-call of those members present. Where the Mayor asks for a roll-call each member shall respond by calling out the names of those candidates they wish to cast their votes for (up to the maximum number of votes allowed). These votes will be tallied by the Democracy Officer and the result announced. Any candidate with a clear majority will be appointed to available positions. In the case that any positions should not have a clear majority of votes for

any candidate, the candidate with the least number of votes will be eliminated and the process repeated with the appropriate reduction in the number of eligible candidates and votes per member.

This will not be treated as a recorded vote for the minutes unless a formal request for such is made under CPR 16.4 – Recorded Vote.

Subject to CPR 16.6 being amended with the proposed multi member vacancy roll call, CPR 16.3 Show of hands would also need the following wording added "...and 16.6 roll call for a multi member vacancy" i.e. in order to include this exception to the usual method of voting by show of hands or affirmation.

17. Chair of Licensing Committee

Councillor Sumner was appointed Chair of Licensing Committee at Appointments Council on 18th May 2022. He stepped down from the role of Chair of Licensing Committee on 17th July 2022 and Council is now required to appoint a new Chair for the remainder of the current municipal year.

Group Leaders have been requested to submit nominations for the position from the existing membership of the Licensing Committee by 5:00pm on Monday 25th July. Full Council is requested to make an appointment.

18. Appointments to Burnley Leisure Board

The Council has reviewed the appointments process for the two positions the Council nominates to on the Burnley Leisure Board. The process was confirmed at February Council, with the two posts being two-year appointments to be appointed in alternate years (although in this the first year one appointment will be for three years to create the 'stagger effect'). All nominees were required to attend a briefing session and confirm they fully understood the requirements prior to being nominated.

A briefing session was held on 28th June which was attended by seven councillors. Following this session, four candidates chose to proceed and four nominations have been received.

The nominations are as follows: Cllr Alun Lewis (Labour Group), Cllrs Karen Ingham and Mike Steele (Conservative Group) and Cllr Scott Cunliffe (Green Group).

Members are requested to appoint two representatives from the four nominees.

As this is a multi-member vacancy each member will have two votes because there are two positions to fill. In line with the Council Procedure rules any appointment requires a majority of votes. The nominee with the highest number of votes will be appointed to the Board for three years. The nominee with the second highest number of votes will be appointed to the position for two years. If there isn't a clear majority for two candidates the nominee with the lowest number of votes will be eliminated and a new vote taken, in line with CPR 16.6 until there is a majority of votes for either one or both positions.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

19. None

POLICY IMPLICATIONS

20. None.

DETAILS OF CONSULTATION

21. Member Structures Officer Group
Member Structures Working Group.

BACKGROUND PAPERS

15. None.

FURTHER INFORMATION

PLEASE CONTACT:

ALSO:

REPORT TO EXECUTIVE



DATE	13th July 2022
PORTFOLIO	Resources & Performance Management
REPORT AUTHOR	Adil Ahmed
TEL NO	01282 477172
EMAIL	adil.ahmed@burnley.gov.uk

Final Revenue Outturn Position 2021/22

PURPOSE

1. To report the provisional position on the Council's revenue accounts for 2021/22.

RECOMMENDATION

2. That the Executive Members are requested to recommend that Full Council approve:
 - a) The provisional final position on the Council's revenue account for 2021/22 shows a net underspend of £221k which has been transferred to the Revenue Support Reserve. The projected overspend from the outturn position estimated during quarter 3 budget monitoring was £12k.
 - b) The transfers to/from Earmarked Reserves totalling a net £1.098m increase to reserves (see Appendix 2).
 - c) The approval of additional revenue budget carry forward requests from Heads of Service totalling £1.349m (see Appendix 3).

REASONS FOR RECOMMENDATION

3. To conclude the revenue budget monitoring process for 2021/22 and report the final outturn position as outlined in the Council's Statement of Accounts for 2021/22.

SUMMARY OF KEY POINTS

Revenue Outturn position

4. Members will recall that there were three quarterly budget monitoring reports to the Executive during 2021/22. These reports disclosed that there were anticipated variations in spending and income compared with the revised budget. The third and most recent in-year monitoring report to Full Council, in February 2022, estimated a year end overspend of £12k on the revenue account.
5. The Government announced some financial interventions to help support local authorities and their residents/businesses with the ongoing Coronavirus pandemic. Of these financial interventions the Council has received a direct funding allocation of £0.719m out of a Central Government fund of £1.155bn. This was an unringfenced grant to manage the Council's immediate and long-term impacts of the pandemic.

Members will recall that it was approved at Full Council in July 2021 to transfer £1.588m into the Covid-19 Recovery reserve. The reserve has been called upon in 2021/22 to fund related additional expenditure or loss of income and to provide funding for recovery initiatives. New Burdens funding of £151k has been received in year of which £135k has been transferred to the Covid-19 Recovery reserve. In addition, £719k Tranche 1 Covid Support funding was also transferred to reserve. A movement between reserves has resulted in £1m being transferred out to the Town Centre Masterplan reserve. Overall, there has been a net transfer out from the reserve of £413k. The balance available at the end of 2021/22 is £1.175m for use in future years.

6. The Government also provided an extension to the Sales Fees & Charges Compensation Scheme to compensate for loss of income for the first quarter of the financial year. Where these income losses were more than 5% of a council's planned income from sales, fees and charges, the Government provided funding for 75p in every pound lost due to the pandemic. The Council had submitted claims for the first quarter of 2021/22 for income losses totalling £0.237m however £0.101m is to be repaid relating to court fee income compensation. The forecast loss of court fee income did not materialise and as such the Council is not eligible for this element of the compensation.
7. The final outturn on the Council's revenue account for 2021/22 has moved from an overspend position of £12k as estimated in the quarter 3 budget monitoring report to a year end underspend of £221k (see Appendix 1).

Table 1 below shows actual spend compared to budget and the associated variance for each service department.

		REVISED BUDGET £000	ACTUAL £000	VARIANCE £000
a	Economy and Growth	666	373	-293
b	Policy and Engagement	485	424	-61
c	Management Team	361	353	-8
d	Sport and Culture Leisure Client	781	819	38
e	Green Spaces and Amenities	1080	1025	-56
f	Streetscene	3065	3242	177
g	Housing and Development Control	361	331	-30
h	Strategic Partnership	3945	3938	-8
i	Finance and Property	-633	-637	-4
j	Revenues and Benefits Client	-1287	-940	346
k	Legal and Democratic Services	957	841	-116
l	People and Development	237	196	-41
m	Central Budgets - Other <i>(includes corporate costs eg utilities, apprenticeship levy)</i>	1153	1128	-25
	Central Budgets - Savings Targets	-248	0	248
	NET SERVICE BUDGET	10923	11092	169
	Pensions	772	776	4
	Provisions <i>(Balance to be determined at year end)</i>	0	0	0
	Impairments <i>(Provisions for Bad Debt)</i>	0	0	0
	Parish Precepts <i>(Disbursement to Parishes)</i>	169	169	0
	Treasury <i>(Investment Income & Expenditure)</i>	1250	1059	-191
	Capital Financing	1428	1214	-213
	Earmarked Reserves (to / (from))	267	77	-190
	Strategic Reserves (to / (from))	610	810	200
	NET CORPORATE ITEMS	4496	4106	-390
	Council Tax	-7266	-7266	0
	Parish Precepts <i>(Receipts from Council Tax Payers)</i>	-169	-169	0
	Business Rates: Retained Income	-4513	-4513	0
	Business Rates: S31 Grants <i>(For award of business rates relief)</i>	-1442	-1442	0
	Prior Year Collection Fund (Surplus)/Deficit	632	632	0
	Revenue Support Grant	-1649	-1649	0
	New Homes Bonus	-564	-564	0
	Other Government Grants	-449	-449	0
	FUNDING	-15419	-15419	0
	BUDGET BALANCE	0	-221	-221

A summary of the significant variances since quarter 3 is shown in the table below:

	Significant Variances £'000s
Underspends / Increased Income	
Reduced expenditure on Burnley Market Hall costs	(96)
Reduced Treasury Management activity costs	(331)
Increased Corporate Property and Land rents income (net of increase to provision for bad debt)	(31)
Reduced costs on Capital Financing	(213)
Increased Cremation & Burial income	(98)
Reduced costs relating to Elections	(74)
Transfer to Reserve	
LA Support Grant Allocation to be transferred to reserve	719

9. Reserves Transfers

The Executive is asked to recommend to Full Council approval of the movements in earmarked reserves being a net overall increase in the year of £1.098m, see Appendix 2, from £21.706m at the start of the year to an end position of £22.804m. This is an increase of £3.264m to the estimated year end position forecast at quarter 3.

Of the transfers to reserves, it is proposed to decrease the Covid Recovery reserve from the £1.588m, approved in the 20/21 revenue outturn monitoring report, to £1.175m. As stated previously, this reserve will be utilised to fund any future reduction in income, additional expenditure pressures, to support the recovery phase of the pandemic and to provide additional funding to resource any business-as-usual activities where service has been reprioritised during the pandemic.

Carry forwards of £1.349m have been requested, of which £0.406m relate to externally funded Covid-19 grant schemes and £0.390m to other sources of external funding. For all externally funded schemes it has been agreed by the funding provider that unspent monies can be carried forward for spend in 2022/23, if not the funding will have to be returned. The balance of £0.553m is made up of carry forward request from the council's revenue budgets – see Appendix 3.

The balance of General Reserves has remained at £1.379m.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

10. As shown in the body of the report and appendices.

POLICY IMPLICATIONS

11. The provisional outturn position will be reflected in the draft Statement of Accounts which will show the spending by the Council in pursuit of declared objectives in that financial

year and the reserves and balances available for future spending. Following a consultation exercise carried out by MHCLG the deadline for completion of the draft Statement of Accounts has been extended from 31st May to 31st July and the audited Statement of Accounts from 31st July to 30th September. These deadlines are in accordance with recommendation 10 of the Redmond Review, and the change was for a 2 year period: 2020/21 and 2021/22.

The draft Statement of Accounts will be subject to audit by the Council's external auditors, Grant Thornton UK LLP. There may be minor adjustments to the figures included within the provisional outturn as a result of the audit. The Accounts will be reported to the Audit and Standards Committee.

DETAILS OF CONSULTATION

12. None.

BACKGROUND PAPERS

13. None.

FURTHER INFORMATION

PLEASE CONTACT:

**Adil Ahmed
Principal Accountant**

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Revenue Underspending 2021/22

Appendix 1

		Cumulative £000s	
Forecast budget deficit position at 31/12/21 - Cycle 3			12
Final Variances			
<u>Expenditure Savings</u>			
Savings on Salary related costs in Economy and Growth due to Vacant Posts in Business Support and Burnley Town Centre teams	(80)		
Reduced Election costs mainly due to staffing cost savings split over Local, County and Police Crime and Commissioner elections with the additional Cabinet Office grant received for delivering the local elections in a covid secure way	(74)		
Reduced Burnley Market Hall costs across various spend areas such as advertising and repairs	(96)		
Reduced costs on MRP Capital Financing due to Capital programme slippage into future years	(213)		
Treasury Management activity costs lower than expected mainly due to maintained internal borrowing	(331)		
		(794)	
<u>Increased Income</u>			
Increased income from car parking daily and contract charges	(51)		
Increased Cremation & Burial income	(98)		
Increased Public Realm Work income	(11)		
Increased Corporate Property and Land rents income (net of increase to provision for bad debt)	(31)		
		(191)	(985)
<u>Grant Funding</u>			
LA Support Grant Allocation transferred to Covid Reserve	719		
		719	719
Other minor net overspends/(underspends) under £20k	33		
		33	33
<u>Use of Reserves</u>			
Transfer to Revenue Support Reserve to achieve provisional outturn break even position	221		
		221	221
Break even position for year			-

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Transfers to/from Earmarked Reserves Earmarked Reserves	Balance at 31 March 2020 £000s	2020/21		Balance at 31 March 2021 £000s	2021/22		Balance at 31 March 2022 £000s
		Net transfers In/(Out) £000s	Movements between Reserves £000s		Net transfers In/(Out) £000s	Movements between Reserves £000s	
Specific Reserves							
Taxi Licensing	4	-	-	4	-	-	4
Selective Licensing	389	291	-	680	(201)	-	479
Local Development Framework	22	-	-	22	-	20	42
Housing Benefit Admin Subsidy	-	-	-	-	-	-	-
Transport & Plant Replacement	21	15	-	36	15	-	51
Rail Services	-	-	-	-	-	-	-
Revenue Grants Unapplied	228	(55)	-	173	266	(90)	349
Flood	-	-	-	-	-	-	-
Primary Engineer	37	-	-	37	-	-	37
Town Centre Management	-	-	-	-	-	-	-
Town Centre & Weavers Triangle	95	-	-	95	-	1,000	1,095
Charter Walk Refurbishment (New)	-	-	-	-	75	-	75
Charter Walk Regeneration (New)	-	-	-	-	778	-	778
Burnley Bondholders	22	23	-	45	14	-	59
Business Rates Retention Volatility	3,946	7,377	(5,614)	5,710	3,502	-	9,212
Cremator Relining	45	(45)	-	-	19	-	19
Revenue Support	404	161	-	565	395	-	960
Carry Forwards	47	2,122	30	2,199	(850)	-	1,349
Regeneration Reserve	340	-	350	690	(128)	21	583
Sandygate Sinking Fund	-	40	-	40	41	-	81
Sandygate Smoothing	-	103	485	588	(3)	-	585
Pensions	-	350	-	350	358	-	708
Elections	-	38	-	38	20	-	58
Covid-19 Recovery	-	1,588	-	1,588	628	(1,041)	1,175
Housing Initiatives	-	-	51	51	356	90	497
Collection Fund Deficit	-	-	5,264	5,264	(5,203)	-	61
Pioneer Place Smoothing (New)	-	-	-	-	-	-	-
Townley Park Events (New)	-	-	-	-	12	-	12
Energy Volatility (New)	-	-	-	-	194	-	194
	5,600	12,008	566	18,175	288	-	18,463
Strategic Reserves							
Transformation	1,808	750	(566)	1,992	810	-	2,802
Growth	2,124	(586)	-	1,538	-	-	1,538
	3,932	164	(566)	3,531	810	-	4,341
Total	9,532	12,172	-	21,706	1,098	-	22,804

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Service Unit / Task	Details	2021/22 Budget £	2021/22 Forecast Outturn £	2021/22 (Under) / Over Spend £	Amount to be Approved Q4 £
Finance & Property					
Climate Change	Various climate change measures	100,000	28,000	(72,000)	72,000
Sub-total		100,000	28,000	(72,000)	72,000
Green Spaces and Amenities					
Burnley Bonfire	Request c/f of surplus income from this year's event towards next year	(21,182)	(24,978)	(3,796)	3,796
Civiger Meadows	Donation received for seeding of wildflowers in Cliviger	6,110	0	(6,110)	6,110
Donation - Friends of Towneley Park	Request to carry forward unspent donations	0	(3,489)	(3,489)	3,489
Grounds Maintenance	Donations received for commemorative benches	(14,000)	(20,136)	(6,136)	6,136
Sub-total		(29,072)	(48,603)	(19,531)	19,531
Streetscene					
Other Surface Car Parks	For a structural assessment at Pioneer River Culvert.	79,975	46,189	(33,786)	25,000
Lighting at Car Parks	For works associated with lighting on the Council's car parks.	(387,054)	(459,129)	(72,075)	61,000
Charter Walk - Trade Waste	£20k to make the transition for Charter Walk to Council Waste Service - procurement of a large number of bins to be commenced end of March	45,200	25,079	(20,121)	20,000
Camera Installation New Vehicles	Vehicles delayed - due to arrive in April - Carry forward budget required to install cameras onto the vehicles	26,154	17,056	(9,098)	9,098
Recycling Phase 2	Due to complete Spring 2022	38,000	21,756	(16,244)	16,244
Target Hardening	Delayed spend due to Covid. Request to carry forward budget into 2022/23	11,520	3,686	(7,834)	7,834
Sub-total		(186,205)	(345,364)	(159,159)	139,176
Legal & Democratic Services					
Local Land Charges	To cover the costs of employing a Local Land Charges Assistant to assist in dealing with the increased workload and with data cleansing prior to the migration of Local Land Charges to Her Majesty's Land Registry during the year 2022/2023.	(62,614)	(108,387)	(45,773)	45,773
Insurances	For revaluation of Towneley Hall artwork prior to building works	290,267	229,546	(60,721)	10,000
Elections	To fund the employment of a Kickstart Apprentice to May 2022 to assist with elections.	8,230	4,643	(3,587)	1,900
Member Training	To fund new member training approaches including Development Control moving from in-house provision to external	3,518	1,100	(2,418)	2,418
Sub-total		239,401	126,902	(112,499)	60,991

Economy & Growth						
Burnley Branding	Saving this year to be used to outsource Business Awards	38,627	34,298	(4,329)	4,329	
Local Plan Budget	Local Plan Budget	2,365	0	(2,365)	2,365	
		22,580	2,429	(20,151)	20,151	
Sub-total		63,572	36,727	(26,845)	26,845	
Housing & Development Control						
Development Control Agency Staff	Utilise Salary savings this year to keep Agency staff in post for 2022/23	130,586	66,035	(64,551)	64,551	
Private Sector Housing Renewal	Part time post to Identify Families living in Fuel Poverty (Green Party Request)	15,090	0	(15,090)	15,090	
Private Sector Housing Renewal Agency Budget	Savings this year to utilise for Agency in 2022/23	45,237	38,482	(6,755)	6,755	
Sub-total		190,913	104,517	(86,396)	86,396	
	Totals	378,609	(97,821)	(476,430)	404,039	

Externally Funded Covid-19 Grant Schemes to be Carried Forward to 2022/23

<u>Service Unit / Task</u>	<u>Details</u>	<u>2021/22 Budget</u>	<u>2021/22 Forecast Outturn</u>	<u>2021/22 (Under) / Over Spend</u>	<u>Amount to be Approved</u>
		£	£	£	£
Corporate					
COMF (Contain Outbreak Management Fund)	Approval from UK Health Security Agency that unspent monies from the Contain Outbreak Management Fund (COMF) can be carried forward into financial year 2022-23	846,055	635,744	(210,311)	210,311
LCC Community Testing Grant	Ringfenced funding to support costs of testing	116,227	102,015	(14,212)	14,212
Covid Recovery Plan	Three year plan	381,961	200,080	(181,881)	181,881
Sub-total		1,344,243	937,839	(406,404)	406,404
	Totals	1,344,243	937,839	(406,404)	406,404

Externally Funded Grant Schemes to be Carried Forward to 2022/23

<u>Service Unit / Task</u>	<u>Details</u>	<u>2021/22 Budget</u>	<u>2021/22 Forecast Outturn</u>	<u>2021/22 (Under) / Over Spend</u>	<u>Amount to be Approved</u>
		£	£	£	£
<u>Policy & Engagement</u>					
Self Isolation Sprint 2 Project	Grant funding received in year not fully spent. To be rolled forward to 2022/23	62,000	36,549	(25,451)	25,451
Sub-total		62,000	36,549	(25,451)	25,451
<u>Streetscene</u>					
Community Safety - Safer Streets Project	Grant funding received in year not fully spent. To be rolled forward to 2022/23	39,945	38,192	(1,753)	1,753
Sub-total		39,945	38,192	(1,753)	1,753
<u>Economy & Growth</u>					
HAZ Heritage Action Zone	Cultural programme grant funding received in year not fully spent. To be rolled forward to 2022/23	24,000	9,600	(14,400)	13,756
Community Renewal Fund	Community Renewal Fund of £298k received in total, and the carry forward balance requested to be added on 2022/23 monies due	268,769	149,377	(119,392)	119,392
Levelling Up Fund	Levelling Up grant funding received in year not fully spent. To be rolled forward to 2022/23	125,000	69,688	(55,312)	55,313
Defra Grant - Planning Policy	Defra grant funding received in year not fully spent. To be rolled forward to 2022/23	0	(10,047)	(10,047)	10,047
Sub-total		417,769	218,618	(199,151)	198,508
<u>Housing & Development Control</u>					
Flexible Homeless Grant	To Fund post and temporary accommodation budget	107,464	16,206	(91,258)	91,258
Homelessness	To Fund Rough Sleepers and the ABEN project	102,378	87,889	(14,489)	14,489
Cold Weather Fund	To Fund post and temporary accommodation budget	15,000	5,046	(9,954)	9,954
Vulnerable Tenants	To Fund post and temporary accommodation budget	47,070	5,924	(41,146)	41,146
Sub-total		271,912	115,065	(156,847)	156,847
<u>Corporate</u>					
Kickstart	DWP Kickstart funding	13,500	5,893	(7,607)	7,607
Sub-total		13,500	5,893	(7,607)	7,607
Totals		805,126	414,317	(390,809)	390,166

Request for Prior Year Carry Forwards to be Carried Forward to 2022/23

<u>Service Unit / Task</u>	<u>Details</u>	<u>2021/22 Budget</u>	<u>2021/22 Forecast Outturn</u>	<u>2021/22 (Under) / Over Spend</u>	<u>Amount to be Approved</u>
		£	£	£	£
Policy & Engagement					
Childrens University	Carry forward from 2019/20 but not utilised due to Covid 19. Request to carry forward to 2022/23				6,920
Digital Transformation (ldox)	Carry forward from 2019/20 but not utilised due to Covid 19. Request to carry forward to 2022/23				13,085
Cyber Resilience Grant	Funding of £200k received March 2021 for delivery of the Cyber Treatment Plan. Request to carry forward to 2022/23				74,043
Sub-total		0	0	0	94,048
Green Spaces and Amenities					
Thompson Park donations	£2541 c/f released from reserves in year to fund trees for Thompson Park - underspend at end of year to go back into reserves	2,541	525	(2,016)	2,016
Grounds Maintenance	£6939 c/f released from reserves in year to fund additional benches - underspend at end of year to go back into reserves	20,939	18,462	(2,477)	2,477
Special Items	Thompson Park fitness project equipment ordered 20/21 - carry forward requested due to delays in delivery				10,072
Sub-total		23,480	18,987	(4,493)	14,565
Economy & Growth					
Planning Policy Consultants Fees	Required for Supplementary Planning Document and Development Plan Document committed by Exec in Feb 2020. Work couldn't happen in FY21/22 due to lockdown and reassignment of officers to business grants and awaiting outcomes of the plan-making reforms (2020 planning white paper).				40,000
Sub-total		46,960	37,974	(8,986)	40,000
	Totals	23,480	18,987	(4,493)	148,613

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EXECUTIVE

BURNLEY TOWN HALL

Wednesday, 13th July, 2022 at 6.30 pm

20. 2021-22 Final Revenue Outturn Position

PURPOSE

To report the provisional position on the Council's revenue accounts for 2021/22.

DECISION

That full Council be recommended to approve:

- a. The provisional final position on the Council's revenue account for 2021/22 shows a net underspend of £221k which has been transferred to the Revenue Support Reserve. The projected overspend from the outturn position estimated during quarter 3 budget monitoring was £12k.
- b. The transfers to/from Earmarked Reserves totalling a net £1.098m increase to reserves (see Appendix 2).
- c. The approval of additional revenue budget carry forward requests from Heads of Service totalling £1.349m (see Appendix 3).

REASON FOR DECISION

To conclude the revenue budget monitoring process for 2021/22 and report the final outturn position as outlined in the Council's Statement of Accounts for 2021/22.

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REPORT TO EXECUTIVE



DATE	13th July 2022
PORTFOLIO	Resources & Performance Management
REPORT AUTHOR	Adil Ahmed
TEL NO	01282 477173
EMAIL	adil.ahmed@burnley.gov.uk

2021/22 Final Capital Outturn Position

PURPOSE

1. To report to Members on the performance of the 2021/22 capital investment programme and present the financing of capital expenditure incurred during 2021/22.
2. To seek approval of a revised 2022/23 capital budget after incorporating net carry forward commitments (slippage) from 2021/22.

RECOMMENDATION

3. That the Executive Members are requested to recommend that Full Council approve:
 - a) The final position on capital spending and financing of £33.504m for 2021/22 as shown in Appendices 1 & 2, which equates to 90% of the final resources position.
 - b) The revised capital budget for 2022/23 totalling £41.408m as outlined in Appendix 3, (including net carry forward of £3.617m).

REASONS FOR RECOMMENDATION

4. To conclude the capital budget monitoring process for 2021/22 and report the final outturn position as outlined in the Council’s Statement of Accounts for 2021/22.
5. To increase the 2022/23 Council capital programme for amounts carried forward from 202/22 and other budget adjustments as shown in Appendix 3.

SUMMARY OF KEY POINTS

Capital Outturn Position

6. Budget Changes and Expenditure Outturn Position:

After incorporating all the recommendations approved throughout the financial year, the original capital budget of £18.792m (approved at Full Council on 24 February 2021) was revised to a final position of £36.671m per the cycle 3 capital monitoring report presented to the Executive on the 14 February 2022.

Appendix 1 shows the final resources and outturn position. Additional resources have been utilised in financing the outturn expenditure position totalling £0.715m split between:

- £0.205m of brought-forward funding from 2022/23 (“reverse slippage”), utilising in advance, resources originally approved within the 2022/23 capital programme at Full Council on 14 February 2022.
- £0.510m of other additional resources were identified, utilising more of the Better Care Funding.

Resources of £0.060m were no longer required, including £0.007m of Empty Homes Programme underspends, £0.007m Vehicle and Machinery Replacement revenue contribution, which were deducted from the budget and £0.046m for the Worsthorne Rereation Ground Improvements.

Therefore, the final position available to finance capital expenditure in 2021/22 totalled £37.325m. The final outturn level of expenditure incurred for 2021/22 totalled £33.504m which gives a net underspend of £3.821m or 90% spend against the final resources position.

Appendix 2 lists the financing elements of each scheme within the 2021/22 capital programme spend, totalling £33.504m.

7. Carry Forward Requests (slippage)

Members are asked to note that a net £3.617m (£3.822m slippage less £0.205m reverse slippage) is the total that has been recommended to be carried forward into 2022/23. The following schemes account for the majority of the total slippage requested:

Levelling Up Fund (£846k)

The Council received confirmation of the successful Levelling Up Fund bid in October 2021. The bid consisted of three schemes: UCLan Burnley Campus Expansion, Town 2 Turf Public Realm Transformation and Railway Station Accessibility Improvement. Work on the schemes will span three financial years (21/22 - 23/24) with a total spend of £22.5m. Due to a delay in receiving contract documentation from government, expenditure in year 1 has been reduced.

Pioneer Place (£891k)

Following the development agreement going unconditional the budget has been re-profiled to reflect the agreed timetable of works.

Burnley Pendle Growth Programme (£300k)

All works have been completed. Awaiting invoice from LCC

Building Infrastructure Works (£478k)

The capital schemes included in this budget spanned the 2020/21 and 2021/22 financial years. The majority of the works planned for 2021/22 are now complete, with slippage requested into 2022/23 to fund those works outstanding

NW Burnley Growth Corridor - Phase 1 (£366k)

Programme and budget is on track to spend its committed allocations. The slippage is requested to correct reprofiling of remaining budget into future years

Further details can be seen in Appendix 1.

8. **Revised Capital Budget for 2022/23**

Members are asked to approve a revised capital budget for 2022/23 after incorporating the adjustments identified within this outturn report.

Appendix 3 details the 2022/23 capital programme financing elements along with incorporating the year end resources adjustments and brought-forward funding elements identified within this outturn report, and incorporating the carry forward requests. This results in a revised capital programme totalling £41.408m.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

9. As shown in the body of the report and appendices.

POLICY IMPLICATIONS

10. The final outturn position will be reflected in the Statement of Accounts which shows the spending by the Council in pursuit of declared objectives in that financial year and the reserves and balances available for future spending. Following a consultation exercise by MHCLG the deadline for the completion of the draft Statement of Accounts has been extended from 31st May to 31st July and the audited Statement of Accounts from 31st July to 30th September. These deadlines are in accordance with recommendation 10 of the Redmond Review. The Statement of Accounts will be reported to the Audit and Standards Committee.

DETAILS OF CONSULTATION

11. None.

BACKGROUND PAPERS

12. None.

FURTHER INFORMATION

PLEASE CONTACT:

Adil Ahmed – Principal Accountant

Final Capital Outturn Position for 2021/22

APPENDIX 1

Scheme Name	Final Budget Position Approved by Executive	Additional Resources Utilised at Year End		Resources no longer required / available	Final Resources Position At Year End	Expenditure Position	Expenditure Outturn to Final Resources Position as at Year End	Slippage Requested
		Additional Financing made available at Year End	"Reverse Slippage" Budgets utilised from 2022/23					
		£	£					

GREEN SPACES AND AMENITIES

Brun Valley Forest Park	35,219	-	-	-	35,219	12,432	35%	22,787
Play Area Improvement Programme	110,927	-	-	-	110,927	26,926	24%	84,001
Memorial Park Improvements	-	-	6,958	-	6,958	6,958	100%	-
Worsthorne Recreation Ground Improvements	122,705	-	-	(46,000)	76,705	73,925	96%	2,780
Vehicle and Machinery Replacement	175,000	-	-	(6,816)	168,184	142,998	85%	25,186
Thompson Park Restoration Project	51,173	-	-	-	51,173	26,255	51%	24,918
Stoops Wheeled Sport	925	-	-	-	925	-	0%	925
Playing Pitch Improvements	10,000	-	-	-	10,000	400	4%	9,600
Extension of Burnley Cemetery	25,000	-	-	-	25,000	-	0%	25,000
Refill Fountains	20,500	-	-	-	20,500	15,500	76%	5,000
Towneley Hall Building Works	326,205	-	-	-	326,205	194,988	60%	131,217
Prairie Artificial Turf Pitch	40,812	-	-	-	40,812	24,971	61%	15,841
	918,466	-	6,958	(52,816)	872,608	525,353	60%	347,255

STREETSCENE

Alleygate Programme	25,684	-	-	-	25,684	23,812	93%	1,872
River Training Walls	12,856	-	7,708	-	20,564	20,564	100%	-
Electric Vehicle Rapid Charge Points	101,755	-	-	-	101,755	101,755	100%	-
Safer Streets	396,256	-	-	-	396,256	373,799	94%	22,457
	536,551	-	7,708	-	544,259	519,930	96%	24,330

REGENERATION AND PLANNING POLICY

Padiham Townscape Heritage Initiative	756,772	-	-	-	756,772	694,677	92%	62,095
Pioneer Place	3,756,000	-	-	-	3,756,000	2,865,154	76%	890,846
Town Centre and Weavers Triangle Project Work	-	-	2,204	-	2,204	2,204	100%	-
Sandygate Square	24,062	-	4,288	-	28,350	28,350	100%	-
NW Burnley Growth Corridor - Phase 1	1,902,342	-	-	-	1,902,342	1,536,067	81%	366,276
Burnley-Pendle Growth Programme	300,000	-	-	-	300,000	-	0%	300,000
Levelling Up Fund	1,535,613	-	-	-	1,535,613	687,078	45%	848,535
Lower St James Street Historic Action Zone	484,062	-	168,885	-	652,947	435,682	67%	217,265
Finsley Wharf & Canal Towpath Improvements	33,000	-	-	-	33,000	33,000	100%	-
Vision Park	-	-	14,880	-	14,880	14,880	100%	-
Former Open Market & Former Cinema Block	57,738	-	-	-	57,738	-	0%	57,738
	8,849,589	-	190,257	-	9,039,846	6,297,091	70%	2,742,755

FINANCE

Building Infrastructure Works	1,663,838	-	-	-	1,663,838	1,185,551	71%	478,287
Acquisition of Charter Walk	22,238,000	-	-	-	22,238,000	22,058,129	99%	179,871
	23,901,838	-	-	-	23,901,838	23,243,680	97%	658,158

LEISURE

Leisure Centre Improvements	104,069	-	-	-	104,069	54,772	53%	49,297
	104,069	-	-	-	104,069	54,772	53%	49,297

HOUSING AND DEVELOPMENT CONTROL

Emergency Repairs	120,000	33,692	-	-	153,692	153,692	100%	-
Better Care Grant	1,300,000	474,521	-	-	1,774,521	1,774,521	100%	-
Energy Efficiency	40,000	1,815	-	-	41,815	41,815	100%	-
Empty Homes Programme	900,000	-	-	(7,214)	892,786	892,786	100%	-
	2,360,000	510,028	-	(7,214)	2,862,814	2,862,814	100%	-

Final Capital Outturn Position for 2021/22	36,670,513	510,028	204,924	(60,030)	37,325,434	33,503,639	90%	3,821,794
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CAPITAL 2021/22 - FINAL SPEND POSITION

APPENDIX 2

Scheme Name	Final Spend Position £	FINANCING ELEMENTS														Total Financed Position £	
		Prudential Borrowing £	Revenue Contributions / Reserves £	Better Care Grant £	Historic England Fund £	Heritage Lottery Fund £	Lancashire Enterprise Partnership £	LCC £	ERDF £	Football Foundation £	Sport England £	Home Office £	Levelling Up Fund £	Capital Receipts £	Vacant Property Initiative Receipts £		S106 Payments / 3rd Party Contributions £
SERVICE UNIT: GREEN SPACES AND AMENITIES																	
1Brun Valley Forest Park	12,432	-	-	-	-	-	-	-	-	-	-	-	-	-	12,432	12,432	
1Play Area Improvement Programme	26,926	-	-	-	-	-	-	-	-	-	-	-	4,365	-	22,562	26,926	
1Memorial Park Improvements	6,958	-	-	-	-	-	-	-	-	-	-	-	-	-	6,958	6,958	
1Worsthorne Recreation Ground Improvements	73,925	-	-	-	-	-	-	-	73,925	-	-	-	-	-	-	73,925	
1Vehicle and Machinery Replacement	142,998	-	142,998	-	-	-	-	-	-	-	-	-	-	-	-	142,998	
1Thompson Park Restoration Project	26,255	-	-	-	-	26,255	-	-	-	-	-	-	-	-	-	26,255	
1Stoops Wheelled Sport	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
1Playing Pitch Improvements	400	-	-	-	-	-	-	-	-	-	-	-	-	-	400	400	
1Extension of Burnley Cemetery	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
1Refill Fountains	15,500	-	15,500	-	-	-	-	-	-	-	-	-	-	-	-	15,500	
1Towneley Hall Building Works	194,988	194,988	-	-	-	-	-	-	-	-	-	-	-	-	-	194,988	
1Prairie Artificial Turf Pitch	24,971	-	-	-	-	-	-	-	24,971	-	-	-	-	-	-	24,971	
	525,353	194,988	158,498	-	-	26,255	-	-	98,897	-	-	-	4,365	-	42,351	525,353	
SERVICE UNIT: STREETSCENE																	
1Alleygate Programme	23,812	-	-	-	-	-	-	-	-	-	-	-	23,812	-	-	23,812	
1River Training Walls	20,564	-	-	-	-	-	-	-	-	-	-	-	20,564	-	-	20,564	
1Electric Vehicle Rapid Charge Points	101,755	-	-	-	-	-	-	-	-	-	-	-	-	-	101,755	101,755	
1Safer Streets	373,799	-	-	-	-	-	-	-	-	-	373,799	-	-	-	-	373,799	
	519,930	-	-	-	-	-	-	-	-	-	373,799	-	44,376	-	101,755	519,930	
SERVICE UNIT: REGENERATION AND PLANNING POLICY																	
1Padiham Townscape Heritage Initiative	694,677	-	-	-	-	664,781	-	-	-	-	-	-	14,811	-	15,085	694,677	
1Pioneer Place	2,865,154	-	-	-	-	-	-	2,865,154	-	-	-	-	-	-	-	2,865,154	
1Town Centre and Weavers Triangle Project Work	2,204	-	-	-	-	-	-	-	-	-	-	2,204	-	-	-	2,204	
1Sandygate Square	28,350	28,350	-	-	-	-	-	-	-	-	-	-	-	-	-	28,350	
1NW Burnley Growth Corridor - Phase 1	1,536,067	-	-	-	-	-	-	1,186,067	-	350,000	-	-	-	-	-	1,536,067	
1Burnley Middle Growth Programme	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
1Levelling Up Fund	687,078	-	-	-	-	-	-	-	-	-	687,078	-	-	-	-	687,078	
1Lower James Street Historic Action Zone	435,682	-	-	435,682	-	-	-	-	-	-	-	-	-	-	-	435,682	
1Finsley Wharf & Canal Towpath Improvements	33,000	-	33,000	-	-	-	-	-	-	-	-	-	-	-	-	33,000	
1Vision Park	14,880	-	-	-	-	-	-	14,880	-	-	-	-	-	-	-	14,880	
1Former Open Market & Former Cinema Block	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	6,297,091	28,350	33,000	-	435,682	664,781	4,066,100	-	350,000	-	-	687,078	17,015	-	15,085	6,297,091	
SERVICE UNIT: FINANCE																	
1Building Infrastructure Works	1,185,551	980,941	-	-	-	-	-	-	-	-	-	-	-	204,610	-	1,185,551	
1Acquisition of Charter Walk	22,058,129	22,058,129	-	-	-	-	-	-	-	-	-	-	-	-	-	22,058,129	
	23,243,680	23,039,071	-	-	-	-	-	-	-	-	-	-	-	204,610	-	23,243,680	
SERVICE UNIT: LEISURE																	
1Leisure Centre Improvements	54,772	-	-	-	-	-	-	-	-	-	-	-	54,772	-	-	54,772	
SERVICE UNIT: HOUSING AND DEVELOPMENT CONTROL																	
1Emergency Repairs	153,692	-	153,692	-	-	-	-	-	-	-	-	-	-	-	-	153,692	
1Better Care Grant	1,774,521	-	1,774,521	-	-	-	-	-	-	-	-	-	-	-	-	1,774,521	
1Energy Efficiency	41,815	-	41,815	-	-	-	-	-	-	-	-	-	-	-	-	41,815	
1Empty Homes Programme	892,786	-	-	-	-	-	-	-	-	-	-	-	-	892,786	-	892,786	
	2,862,814	-	1,970,028	-	-	-	-	-	-	-	-	-	-	892,786	-	2,862,814	
Total	33,503,639	23,262,408	191,498	1,970,028	435,682	691,036	4,066,100	-	350,000	98,897	-	373,799	687,078	325,137	892,786	159,191	33,503,639

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2022/23 CAPITAL BUDGET AND FINANCING ELEMENTS

APPENDIX 3

Service Unit	Scheme Name	Original Budget £	Reprofiled from 2021/22 £	Reverse Slippage £	Revised Budget £	FINANCING ELEMENTS														Total Proposed Budget £				
						Prudential Borrowing £	Revenue Cont'n / Reserves £	Better Care Grant £	Historic England Fund £	LCC £	Heritage Lottery Fund £	Lancashire Enterprise Partnership £	ERDF £	Football Foundation £	Sport England £	Home Office £	Capital Receipts £	Vacant Property Initiative Receipts £	Levelling Up Fund £		3rd Party / Section 106 Unsecured £			
Green Spaces & Amenities	Burnley Leisure Property Maintenance	100,000			100,000	100,000																	100,000	
Green Spaces & Amenities	Play Area Improvement Scheme	68,000	84,001		152,001												88,636						63,365	152,001
Green Spaces & Amenities	Vehicle and Machinery Replacement	150,000	25,186		175,186		160,186																15,000	175,186
Green Spaces & Amenities	Changing Place	43,469			43,469																		43,469	43,469
Green Spaces & Amenities	Crematorium Improvements	132,000			132,000	132,000																		132,000
Green Spaces & Amenities	Extension of Burnley Cemetery	-	25,000		25,000	25,000																		25,000
Green Spaces & Amenities	Scott Park HLF	25,000			25,000												25,000							25,000
Green Spaces & Amenities	Memorial Park Improvements	153,000		(6,958)	146,042												39,000						107,042	146,042
Green Spaces & Amenities	Playing Pitch Improvements	361,000	9,600		370,600																		370,600	370,600
Green Spaces & Amenities	Towneley Hall Works	2,375,000	131,217		2,506,217	2,506,217																		2,506,217
Green Spaces & Amenities	Brun Valley Forest Park	-	22,787		22,787																		22,787	22,787
Green Spaces & Amenities	Worsthorne Recreation Ground Improvements	-	2,780		2,780										2,780									2,780
Green Spaces & Amenities	Thompson Park Restoration	-	24,918		24,918						24,918													24,918
Green Spaces & Amenities	Stoops Wheeled Sport	-	925		925															925				925
Green Spaces & Amenities	Refill Fountains	-	5,000		5,000		5,000																	5,000
Green Spaces & Amenities	Prairie Artificial Turf Pitch	-	15,841		15,841										15,841									15,841
Streetscene	River Training Walls	92,406		(7,708)	84,698												84,698							84,698
Streetscene	Alleygate Programme	25,000	1,872		26,872												26,872							26,872
Streetscene	Electric Vehicle Charging Scheme (Council Match Funding)	50,000			50,000												50,000							50,000
Streetscene	Safer Streets	-	22,457		22,457												22,457							22,457
Economy & Growth	Padiham Townscape Heritage Initiative	568,947	62,095		631,042						486,988						5,905						138,149	631,042
Economy & Growth	Pioneer Place	13,942,996	890,846		14,833,842	11,017,596				3,000,000		816,246												14,833,842
Economy & Growth	NW Burnley Growth Corridor - Phase 2 Lower St James Street Historic Action Zone	350,000	366,276		716,276	238,455	185,000		379,263			180,000	186,276	350,000										716,276
Economy & Growth	Firsley Wharf & Canal Towpath Improvements	34,000			34,000		34,000																	34,000
Economy & Growth	Vision Park	39,386		(14,880)	24,506				32,733			(14,880)					6,653							24,506
Economy & Growth	Town Centre & Weavers Triangle Project Work	625,574		(2,204)	623,370	625,574											(2,204)							623,370
Economy & Growth	Leveling Up Fund	12,166,078	848,535		13,014,613																		13,014,613	13,014,613
Economy & Growth	Sandygate Halls (Commercial Units & Car Parking)	194,876		(4,288)	190,588	190,588																		190,588
Economy & Growth	Burnley-Pendle Growth Programme Former Open Market & Former Cinema Block	-	300,000		300,000		300,000																	300,000
Economy & Growth		-	57,738		57,738	57,738																		57,738
Finance & Property	Leisure Centre Improvements	75,000	49,297		124,297	75,000											49,297							124,297
Finance & Property	Building Infrastructure	474,188	478,287		952,475	242,428	49,500										660,547							952,475
Finance & Property	Carbon Reduction Measures	159,610			159,610	159,610																		159,610
Finance & Property	IT Upgrades	7,000			7,000												7,000							7,000
Finance & Property	Audio & Visual Upgrade to Facilitate On- line Meetings	100,000			100,000		100,000																	100,000
Housing & Development	Emergency Repairs	120,000			120,000			120,000																120,000
Housing & Development	Better Care Grant	2,000,000			2,000,000			2,000,000																2,000,000
Housing & Development	Energy Efficiency	40,000			40,000			40,000																40,000
Housing & Development	Empty Homes Programme	1,300,000			1,300,000													1,300,000						1,300,000
Finance & Property	Charter Walk Refurbishment	1,000,000	179,871		1,179,871	1,179,871																		1,179,871
Finance & Property	Charter Walk Property Maintenance	50,000			50,000		50,000																	50,000
TOTAL OF ALL SCHEMES		37,791,441	3,821,794	(204,924)	41,408,311	16,550,077	883,686	2,160,000	411,996	3,000,000	691,906	987,642	350,000	18,620	925	22,457	1,041,404	1,300,000	13,014,613	974,985	41,408,311			

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EXECUTIVE

BURNLEY TOWN HALL

Wednesday, 13th July, 2022 at 6.30 pm

21. 2021-22 Final Capital Outturn Position

PURPOSE

1. To report to Members on the performance of the 2021/22 capital investment programme and present the financing of capital expenditure incurred during 2021/22.
2. To seek approval of a revised 2022/23 capital budget after incorporating net carry forward commitments (slippage) from 2021/22.

DECISION

That full Council be recommended to approve:

- a. The final position on capital spending and financing of £33.504m for 2021/22 as shown in Appendices 1 & 2, which equates to 90% of the final resources position.
- b. The revised capital budget for 2022/23 totalling £41.408m as outlined in Appendix 3, (including net carry forward of £3.617m).

REASONS FOR DECISION

1. To conclude the capital budget monitoring process for 2021/22 and report the final outturn position as outlined in the Council's Statement of Accounts for 2021/22.
2. To increase the 2022/23 Council capital programme for amounts carried forward from 2021/22 and other budget adjustments as shown in Appendix 3.

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REPORT TO EXECUTIVE



DATE	13th July 2022
PORTFOLIO	Resources and Performance Management
REPORT AUTHOR	Howard Hamilton-Smith
TEL NO	01282 477172
EMAIL	Hhamilton-smith@burnley.gov.uk

Annual Treasury Management Report Review of 2021/2 Activity

PURPOSE

1. To inform members of the Council’s treasury management activity during 2021/22.

RECOMMENDATION

2. That the Executive recommends that Full Council note the annual treasury management activity for the year ended 31 March 2022.

REASONS FOR RECOMMENDATION

3. To comply with the regulations issued under the Local Government Act 2003 to produce an annual treasury management report review of activities and the actual prudential and treasury indicators for 2021/22. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code). Performance against the approved prudential and treasury indicators are shown in Appendix 1.

During 2021/22 the minimum reporting requirements were that Full Council should receive the following reports:

- an annual treasury strategy in advance of the year (Full Council 24 February 2021)
- a mid-year treasury update report (Full Council 08 December 2021)
- an annual review following the end of the year describing the activity compared to the strategy (this report).

The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities. This report is therefore

important, as it provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by Members.

This Council confirms that it has complied with the requirement under the Code to give prior scrutiny to all of the above treasury management reports by the Scrutiny Committee before they were reported to Full Council. Member training on treasury management issues was undertaken during the year on 25 November 2021 in order to support Members' scrutiny role.

SUMMARY OF KEY POINTS

4. The Economy and Interest Rates (Provided by Link Asset Services)

UK. Economy. Over the last two years, the coronavirus outbreak has done huge economic damage to the UK and to economies around the world. After the Bank of England took emergency action in March 2020 to cut Bank Rate to 0.10%, it left Bank Rate unchanged at its subsequent meetings until raising it to 0.25% at its meeting on 16th December 2021, 0.50% at its meeting of 4th February 2022 and then to 0.75% in March 2022.

The UK economy has endured several false dawns through 2021/22, but with most of the economy now opened up and nearly back to business-as-usual, the GDP numbers have been robust (9% y/y Q1 2022) and sufficient for the MPC to focus on tackling the second-round effects of inflation, now that the CPI measure has already risen to 6.2% and is likely to exceed 8% in April.

Gilt yields fell towards the back end of 2021, but despite the war in Ukraine gilt yields have shot higher in early 2022. At 1.38%, 2-year yields remain close to their recent 11-year high and 10-year yields of 1.65% are close to their recent six-year high. These rises have been part of a global trend as central banks have suggested they will continue to raise interest rates to contain inflation.

Historically, a further rise in US Treasury yields will probably drag UK gilt yields higher. There is a strong correlation between the two factors. However, the squeeze on real household disposable incomes arising from the 54% leap in April utilities prices as well as rises in council tax, water prices and many phone contract prices, are strong headwinds for any economy to deal with. In addition, from 1st April 2022, employees also pay 1.25% more in National Insurance tax. Consequently, inflation will be a bigger drag on real incomes in 2022 than in any year since records began in 1955.

Average inflation targeting. This was the major change in 2020/21 adopted by the Bank of England in terms of implementing its inflation target of 2%. The key addition to the Bank's forward guidance in August 2020 was a new phrase in the policy statement, namely that "it does not intend to tighten monetary policy until there is clear evidence that significant progress is being made in eliminating spare capacity and *achieving the 2% target sustainably*". That mantra now seems very dated, and supply side shortages, labour shortages, commodity price inflation, the impact of Russia's invasion of Ukraine and subsequent Western sanctions all point to inflation being at elevated levels until well into 2023.

World growth. World growth is estimated to have expanded 8.9% in 2021/22 following a contraction of 6.6% in 2020/21.

Deglobalisation. Until recent years, world growth has been boosted by increasing globalisation i.e. countries specialising in producing goods and commodities in which they have an economic advantage and which they then trade with the rest of the world. This has boosted worldwide productivity and growth, and, by lowering costs, has also depressed inflation. However, the rise of China as an economic superpower over the last 30 years, which now accounts for 18% of total world GDP (the USA accounts for 24%), and Russia's recent invasion of Ukraine, has unbalanced the world economy. In addition, after the pandemic exposed how frail extended supply lines were around the world, both factors are now likely to lead to a sharp retrenchment of economies into two blocs of western democracies v. autocracies. It is, therefore, likely that we are heading into a period where there will be a reversal of world globalisation and a decoupling of western countries from dependence on China (and to a much lesser extent Russia) to supply products and vice versa. This is likely to reduce world growth rates.

Central banks' monetary policy. During the pandemic, the governments of western countries have provided massive fiscal support to their economies which has resulted in a big increase in total government debt in each country. It is therefore very important that bond yields stay low while debt to GDP ratios slowly subside under the impact of economic growth. This provides governments with a good reason to amend the mandates given to central banks to allow higher average levels of inflation than we have generally seen over the last couple of decades. Both the Fed and Bank of England have already changed their policy towards implementing their existing mandates on inflation, (and full employment), to hitting an average level of inflation. Greater emphasis could also be placed on hitting subsidiary targets e.g. full employment before raising rates. Higher average rates of inflation would also help to erode the real value of government debt more quickly.

5. The Strategy for 2021/22

5.1 Investment Strategy and control of interest rate risk

Investment returns remained close to zero for much of 2021/22. Most local authority lending managed to avoid negative rates and one feature of the year was the continued growth of inter local authority lending. The expectation for interest rates within the treasury management strategy for 2021/22 was that Bank Rate would remain at 0.1% until it was clear to the Bank of England that the emergency level of rates introduced at the start of the Covid-19 pandemic were no longer necessitated. The Bank of England and the Government also maintained various monetary and fiscal measures, supplying the banking system and the economy with massive amounts of cheap credit so that banks could help cash-starved businesses to survive the various lockdowns/negative impact on their cashflow. The Government also supplied huge amounts of finance to local authorities to pass on to businesses. This meant that for most of the year there was much more liquidity in financial markets than there was demand to borrow, with the consequent effect that investment earnings rates remained low until towards the turn of the year when inflation concerns indicated central banks, not just the Bank of England, would need to lift interest rates to combat the second-round effects of growing levels of inflation (CPI was 6.2% in February).

While the Council has taken a cautious approach to investing, it is also fully appreciative of changes to regulatory requirements for financial institutions in terms of additional capital and liquidity that came about in the aftermath of the financial crisis.

These requirements have provided a far stronger basis for financial institutions, with annual stress tests by regulators evidencing how institutions are now far more able to cope with extreme stressed market and economic conditions.

Investment balances have been kept to a minimum through the agreed strategy of using reserves and balances to support internal borrowing, rather than borrowing externally from the financial markets. External borrowing would have incurred an additional cost, due to the differential between borrowing and investment rates. Such an approach has also provided benefits in terms of reducing the counterparty risk exposure, by having fewer investments placed in the financial markets.

5.2 **Borrowing Strategy and control of interest rate risk**

During 2021/22, the Council maintained an under-borrowed position. This meant that the capital borrowing need, (the Capital Financing Requirement), was not fully funded with loan debt, as cash supporting the Council's reserves, balances and cash flow was used as an interim measure. This strategy was prudent as investment returns were very low and minimising counterparty risk on placing investments also needed to be considered.

The policy of avoiding new borrowing by running down spare cash balances has previously been adopted and has served well over the last few years. However, this has been kept under review to avoid incurring higher borrowing costs in the future when this authority may not be able to avoid new borrowing to finance capital expenditure.

6. **The Borrowing Requirement and Debt**

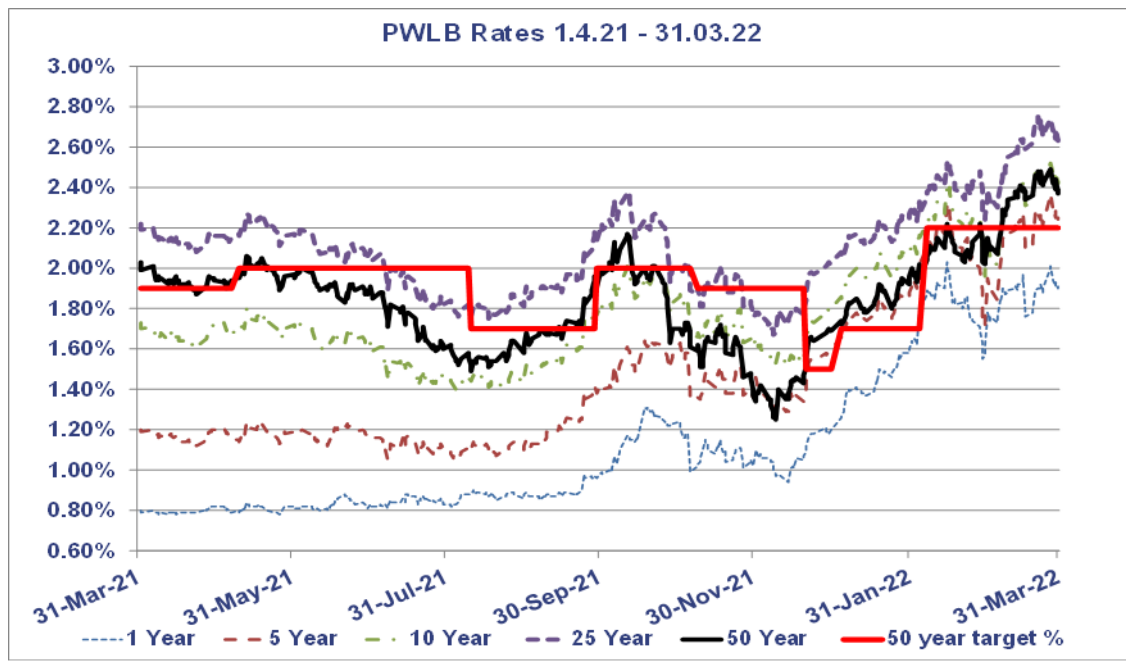
The Council's underlying need to borrow to finance capital expenditure is termed the Capital Financing Requirement (CFR). The table below shows the Council's CFR for 2021/22. The council revised its' CFR in the mid-year report, approved by Full Council on 8 December 2021, due to the significant increase to the capital programme during the year including the acquisition of Charter Walk.

£m	31 March 2021 Actual	31 March 2022 Budget	31 March 2022 Actual
CFR General Fund	41.7	71.4	63.9

7. **Borrowing Rates in 2021/22**

PWLB rates are based on gilt (UK Government bonds) yields through H.M.Treasury determining a specified margin to add to gilt yields. The main influences on gilt yields are Bank Rate, inflation expectations and movements in US treasury yields. Inflation targeting by the major central banks has been successful over the last 30 years in lowering inflation and the real equilibrium rate for central rates has fallen considerably due to the high level of borrowing by consumers: this means that central banks do not need to raise rates as much now to have a major impact on consumer spending, inflation, etc. This has pulled down the overall level of interest rates and bond yields in financial markets over the last 30 years. We have seen, over the last two years, many bond yields up to 10 years in the Eurozone turn negative on expectations that the EU would struggle to get growth rates and inflation up from low levels. In addition,

there has, at times, been an inversion of bond yields in the US whereby 10 year yields have fallen below shorter term yields. In the past, this has been a precursor of a recession. Recently, yields have risen since the turn of the year on the back of global inflation concerns.



8. **Borrowing Outturn for 2021/22**

Borrowing – The following PWLB loans were taken during the year to fund the net unfinanced capital expenditure and loans that have matured and been repaid in year.

Date	Lender	Principal	Type	Interest Rate	Duration
14/10/21	PWLB	£18m	Annuity	2.15%	30 years
10/2/22	PWLB	£4.7m	Annuity	2.22%	30 years
10/2/22	PWLB	£2m	Maturity	1.93%	50 years
10/2/22	PWLB	£2m	Maturity	1.94%	49 years

This compares to a budget assumption of borrowing at an interest rate between 2.1 and 2.15%.

9. **Rescheduling** – No rescheduling was done during the year as the average 1% differential between PWLB new borrowing rates and premature repayment rates made rescheduling unviable.

10. **Repayments** – The following PWLB loans were repaid during the year, as scheduled:

Date	Lender	Principal	Balance at Repayment	Type	Interest Rate	Duration
31/3/22	PWLB	£1.0m	£1.0m	Maturity	5.13%	22.5 years
31/3/22	PWLB	£0.2m	£0.2m	Maturity	4.88%	21.5 years

Investment Rates in 2021/22

The Council operates a deposit account with its' bank, HSBC, which pays an interest rate of 0.09% below Bank Rate. There was an average daily total of £18.7m being invested within the HSBC "sweep" deposit account in 2021/22. This was higher than the usual level of deposit due to the large amount of government funding being made available for distribution to businesses during the pandemic.

Investment Outturn for 2021/22

Investment Policy – the Council's investment policy is governed by DLUHC investment guidance, which has been implemented in the annual investment strategy approved by Full Council on 24 February 2021. This policy sets out the approach for choosing investment counterparties, and is based on credit ratings provided by the three main credit rating agencies supplemented by additional market data. This guidance is enhanced by advice from Link Asset Services.

The investment activity during the year conformed to the approved strategy, and the Council had no liquidity difficulties.

Investments held by the Council - the Council maintained a daily average balance of £31.3m of internally managed funds during 2021/22. These investments earned an average rate of return of 0.20%.

There was a total of 7 market investments made during the financial year, totalling £20m. The table below shows the amount deposited, and the rate of return against the market benchmark.

Counterparties	Date of Investment	Investment Made £m	Return	Benchmark
Goldman Sachs (6 mth fixed)	10/09/2021	2.0	0.145%	0.33%
Goldman Sachs (6 mth fixed)	02/11/2021	2.0	0.41%	0.33%
Standard Chartered Sustainable (1 mth fixed)	17/02/2022	4.0	0.37%	0.0796%
Lloyds Bank Corporate Markets (3 mth fixed)	17/02/2022	4.0	0.65%	0.17%
Goldman Sachs (6 mth fixed)	10/03/22	2.0	1.16%	0.33%
Standard Chartered Sustainable (1 mth fixed)	16/03/22	4.0	0.71%	0.0796%
Burnley College (15 yr fixed)	28/03/22	2.0	4.45%	N/A

All investments were for one year or under, with the exception of a fixed loan of £2m over 15 years, made to Burnley College for the purpose of the development of its' campus.

The table below shows the maximum amount invested with any of the counterparties at any one time during the period April 2021 to the end of March 2022 against the maximum limits approved in the 2021/22 Treasury Management Strategy.

Counterparties	Maximum Limits £m	Highest level of Investment 2021/22 (£m)
HSBC	50.0	44.4
Standard Chartered Sustainable	4.0	4.0
Goldman Sachs	4.0	4.0
Santander UK plc	4.0	4.0
Lloyds Bank Corporate Markets	4.0	4.0
Burnley College	4.0	2.0
Moray Council	2.0	2.0

11. **Interest payable on External Borrowing / Interest Receivable on Investments**
The total PWLB interest payable on external borrowing for 2021/22 was £1,281,297 compared to the annual budget of £1,497,407.

The total interest receivable on temporary investments in 2021/22 amounted to £59,642 compared to the revised annual budget of £124k. The shortfall in interest received was due to sustained low interest rates throughout the year, and a delay in completion of the Burnley College loan to the end of March.

12. **Property Fund Investments, & dividends received**
The Council continues to invest £2m in property funds with CCLA and Hermes. Dividends receivable amounted to £68,136 compared to a budget of £60,000.

The aim of the Property Fund investments is to provide high levels of income and long-term capital appreciation. During the pandemic, the UK economy and commercial property market have proved to be more resilient than many initial forecasts. The UK economy outlook and business confidence have been improving following positive outcomes from the vaccination programme and a gradual lifting of lockdown restrictions. Whilst the long-term social, economic, and political risks associated with the current pandemic and the war in Ukraine are still unknown, there are signs that the impact to occupier and investor confidence in certain property market segments is starting to ease.

Valuations of both property funds exceeded the initial investment at the end of March 2022. (CCLA £1.057m, Hermes £1.067m)

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

13. None arising as a direct result of this report.

POLICY IMPLICATIONS

14. All transactions are in accordance with the Council's approved Treasury Policy Statement

DETAILS OF CONSULTATION

15. None

BACKGROUND PAPERS

16. None.

**FURTHER INFORMATION
PLEASE CONTACT:**

**Howard Hamilton-Smith,
Head of Finance & Property**

Appendix 1: Prudential and Treasury Indicators

During 2021/22, the Council complied with its legislative and regulatory requirements. The key actual prudential and treasury indicators detailing the impact of capital expenditure activities during the year, with comparators, are as follows:

Actual prudential and treasury indicators £m	2020/21 Actual	2021/22 Original	2021/22 Actual
Capital expenditure General Fund	11.9	18.8	33.5
Capital Financing Requirement: General Fund	41.7	50.4	63.9
Gross borrowing	35.7	47.5	61.1
Investments Under 1 year	19.8	19.8	36.2
Net borrowing	15.9	27.7	24.9

Gross borrowing and the CFR - in order to ensure that borrowing levels are prudent over the medium term and only for a capital purpose, the Council should ensure that its gross external borrowing does not, except in the short term, exceed the total of the capital financing requirement in the preceding year (2021/22) plus the estimates of any additional capital financing requirement for the current (2022/23) and next two financial years. This essentially means that the Council is not borrowing to support revenue expenditure. This indicator allows the Council some flexibility to borrow in advance of its immediate capital needs in 2021/22.

The authorised limit - the authorised limit is the “affordable borrowing limit” required by s3 of the Local Government Act 2003. Once this has been set, the Council does not have the power to borrow above this level. The table below demonstrates that during 2021/22 the Council has maintained gross borrowing within its authorised limit.

The operational boundary – the operational boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the boundary is acceptable subject to the authorised limit not being breached.

Actual financing costs as a proportion of net revenue stream - this indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

£m	2021/22
Authorised limit	86.3
Maximum gross borrowing position	61.1
Operational boundary	78.5
Average gross borrowing position	45.2
Financing costs as a proportion of net revenue stream	14.1%

Overall Treasury Position as at 31 March 2022 – At the beginning and end of 2021/22 the Council's treasury position was as follows:

The maturity structure of the debt portfolio was as follows:

	31 March 2021 Principal £m	Rate/Return	Average Life yrs	31 March 2022 Principal £m	Rate/Return	Average Life yrs
Fixed rate funding:						
PWLB	35.7	3.07%	17.5	61.1	2.08%	17.3
	31 March 2021 Actual £m			31 March 2022 Actual £m		
Total debt	35.7			61.1		
Capital Financing Requirement	41.7			63.9		
Over / (under) borrowing	(6.0)			(2.8)		
Total investments	19.8			36.2		
Net debt	15.9			24.9		

The maturity structure of the debt portfolio was as follows:

	31 March 2021 Actual £m	2021/22 Original Limits £m	31 March 2022 Actual £m
Under 12 months	1.2	1.1	1.6
12 months and within 24 months	1.1	2.9	3.4
24 months and within 5 years	4.9	2.1	3.8
5 years and within 10 years	1.1	1.0	4.2
10 years and within 20 years	0.1	0.1	7.6
20 years and within 30 years	-	-	9.2
30 years and within 40 years	5.5	6.5	6.5
40 years and within 50 years	21.8	33.9	24.8
Totals	35.7	47.6	61.1



EXECUTIVE

BURNLEY TOWN HALL

Wednesday, 13th July, 2022 at 6.30 pm

22. Annual Treasury Management Review of 2021-22 Activity

PURPOSE

To inform members of the Council's treasury management activity during 2021/22.

DECISION

That full Council be recommended to note the annual treasury management activity for the year ended 31 March 2022.

REASONS FOR DECISION

To comply with the regulations issued under the Local Government Act 2003 to produce an annual treasury management report review of activities and the actual prudential and treasury indicators for 2021/22. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code). Performance against the approved prudential and treasury indicators are shown in Appendix 1.

During 2021/22 the minimum reporting requirements were that Full Council should receive the following reports:

- an annual treasury strategy in advance of the year (Full Council 24 February 2021)
- a mid-year treasury update report (Full Council 08 December 2021)
- an annual review following the end of the year describing the activity compared to the strategy (this report).

The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities. This report is therefore important, as it provides details of the outturn position for treasury activities and highlights compliance with the Council's policies previously approved by Members.

This Council confirms that it has complied with the requirement under the Code to give prior scrutiny to all of the above treasury management reports by the Scrutiny Committee before they were reported to Full Council. Member training on treasury management issues was undertaken during the year on 25 November 2021 in order to support Members' scrutiny role.

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Scrutiny Chair's report to 27 July 2022 Full Council

There have been two meetings of Scrutiny on 1st June and 7th July 2022 since the last Ordinary Full Council on 13th April 2022.

On both occasions there were no questions submitted by Members in advance of the meeting, although they could in future aid preparation and discussions at Scrutiny Committees.

The 1st June 2022 Committee looked at the constitutional place of Scrutiny within the Executive and Leader Model of decision making, including the recently published 28-day Notice of Key Decisions and Private Meetings to consider if any future Executive items would be scrutinised, Scrutiny Procedure Rules, and potential Scrutiny Reviews based on clear objectives.

The meeting considered 14 June Executive reports on Tennis Court Improvements and Management, Charter Walk progress, Enforcement and Cash Collection Contract, and Sale of Residential Properties.

In addition, the meeting also considered the Planning Authority Monitoring Report 2020-21 regarding the performance of policies in the Local Plan.

The 7th July 2022 Committee continued to look in detail at proposals for Scrutiny Reviews, including;

- a summary of the work done in 2021-22 by the Housing Review Group and its continuation during 2022-23, and

- following detailed consideration of a number of Members proposals on telephone answering, green energy, Finsley Gate regeneration, and empty buildings it concluded that one Members Scrutiny Review Group should be formed to look in more detail into selective licensing and gangs in the Queensgate area.

The meeting also considered 13 July Executive reports on the Play Strategy Review and Towneley Hall Repairs, and it should be noted that Members have been active during Scrutiny meetings and through the Chair/Vice Chair outside meetings to both prioritise where relevant but also be selective regarding Executive reports to be scrutinised.

Members agreed that future significant Executive reports on Rough sleeping, Shared Prosperity Fund, and Youth Investment Fund would be considered by Scrutiny Committee.

In addition, the meeting also considered a Performance Review 2021-22, the State of the Local Economy, and Policy Framework (Full Council) reports on Revenue and Capital Outturn 2021-22 and Annual Treasury Management 2021-22,

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Report of Development Control Committee Chair to full Council 27th July 2022

In June Development Control Committee met twice due to the high volume of work our planning service has been experiencing over the past few months. Again, we had a varied agenda with some important decisions presented to committee for determination. In early June Committee members granted outline planning permission for up to 50,000m² of industrial units on the local plan allocated site next to Network 65 on Accrington Road. At the same committee meeting Members also approved an application to build 87 homes on another local plan allocated site at Rossendale Road. Both these developments when complete will make a significant contribution to meeting the demand for housing and increasing the availability of sites for business activity and employment.

At the second committee meeting in June, Members were very pleased to be able to support an application for a solar farm at the existing Coal Clough Wind Farm off the Long Causeway in Cliviger. This scheme will make a valuable contribution to Burnley's efforts to generate green energy and also utilise some of the existing infrastructure to feed electricity to the national grid.

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Report of Licensing Committee to full Council on 27th July 2022

In the period between the election and first Licensing Committee of the municipal year the Chairs & Vice-Chairs of the Scrutiny & Licensing Committees considered a revised Draft Statement of Licensing Policy. This deals with alcohol, entertainment and late night refreshment functions. The draft policy progressed to Licensing Committee where it was approved for formal consultation. That consultation process is now underway and closes on 2nd Sept. A Statement of Licensing Policy sets out how the licensing Authority will carry out its functions under the Licensing Act.

Representatives of the hackney carriage trade had requested a review of the fares they can charge for hackney journeys. As this is, unusually, an Executive function, a report outlining the agreed proposal was endorsed by Licensing Committee and later agreed for advertisement by Executive. The period for objections will close on 8th August. If there are no objections the new fares will become effective after 8th August.

Since the last Full Council report 2 reviews have been carried out by Taxi Sub Committee, leading to the revocation of an operator licence and suspension of a driver licence. One licensing hearing has taken place in respect of an objection to a Temporary Event Notice and a counter notice served preventing the event taking place.

Targeted interventions continue to be carried out with police colleagues at regular intervals. The outcome is discussed at the Taxi Task Group. The most recent Taxi Task Group was pleased to note an improving trend with vehicle safety, although there are still an unsatisfactory number of vehicles failing to meet required safety standards. The group agreed that the trade reps would continue to work with their colleagues to promote vehicle maintenance requirement as this seems to be having a positive impact. Meanwhile the four month licence regime will remain in place and further targeted interventions will be carried out.

There have been an increased number of complaints in relation to touting, ie private hire vehicles picking up passengers that have not pre-booked. Intelligence is being collected. The team has enforcement work planned. As a pre-cursor to that the police have been provided with information to help them identify unlawful activity, and all licensed Burnley Private Hire Operators have been asked to reinforce requirements with their drivers and warned that, where drivers are found to be unlawfully plying for hire, the consequences will include a review of the driver and/or operator licences.

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BURNLEY BOROUGH COUNCIL STRATEGIC PLAN PROGRESS REPORT TO THE FULL COUNCIL

JULY 27 2022

COUNCILLOR AFRASIAB ANWAR, LEADER OF THE COUNCIL.....	2
COUNCILLOR SUE GRAHAM, DEPUTY LEADER AND EXECUTIVE MEMBER FOR RESOURCES AND PERFORMANCE.....	4
COUNCILLOR MARGARET LISHMAN, EXECUTIVE MEMBER FOR HEALTH AND WELLBEING	7
COUNCILLOR JOHN HARBOUR, EXECUTIVE MEMBER FOR HOUSING	12
COUNCILLOR SHAH HUSSAIN, EXECUTIVE MEMBER FOR COMMUNITY AND ENVIRONMENTAL SERVICES	15
COUNCILLOR MARK TOWNSEND, EXECUTIVE MEMBER FOR ECONOMY AND GROWTH	18

COUNCILLOR AFRASIAB ANWAR, LEADER OF THE COUNCIL

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PR1- We will contribute to the strategic direction of local, sub-regional and regional partnerships, and will position the borough for economic development investment.</p>	<p>As a result of the local elections there has been a short lull in the work of Lancashire Leaders however a timetable for developing the Lancashire 2050 Vision has been developed.</p> <p>I am disappointed to see in the Levelling Up and Regeneration Bill that District Councils are not constituent members in any devolution deal and that any deal would only be negotiated with Upper Tier Authorities, ie Lancashire, Blackpool and Blackburn. I know the District Council Network are lobbying hard to see this changed and I also took the opportunity to raise this direct with the then Minister Michael Gove MP at the recent Local Government Association National Conference in Harrogate.</p> <p>As stated above, District Councils will be involved in developing the Lancashire 2050 Vision and this should inform any major asks within any devolution deal.</p>

Strategic commitment	Progress update
<p>PE1- We will work with partners to make the borough a place of aspiration, including supporting efforts to increase education attainment and skills development</p>	<p>The last Bondholder event took place at Burnley College and I am pleased to report that the feedback from many businesses was that they were blown away with the fantastic facilities that our young people could access in their own town.</p> <p>ESOL (English as a second language) for pre-entry/entry level.</p> <p>The ESOL English for integration fund has now ended. 108 individuals took part in the learning and have improved their English language skills. Learning took place at 5 venues with 8 cohorts in total. This exceeded our target of 60 but there is still more demand for similar support. In addition to formal lessons, various events and educational trips brought people</p>

together, at local amenities and places of interest such as park, libraries and Blackpool.

Holiday Activities and Food Programme

Bookings for the Summer programme are now open for activities which will be delivered at 24 different settings from schools, leisure centres and community venues. Bookings can be made through the new HAF website www.burnleyhaf.org.uk. The programme is for children on free school meals and they can take part in activities for up to 4 weeks over the summer holidays. This year there will be a summer mix up of activities for children aged 12 to 16 where young people can choose and book individual activities. Schools have issued the vouchers for this.

Each provider will also get a visit from a fun nutritional roadshow and fun interactive dinosaurs.

COUNCILLOR SUE GRAHAM, DEPUTY LEADER AND EXECUTIVE MEMBER FOR RESOURCES AND PERFORMANCE

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PL5 - We will prepare and deliver a new Climate Emergency Strategy.</p>	<p>I am pleased to report that a bid has been made to Salix who are administering BEIS's Low Carbon Skills fund for a grant towards feasibility studies to decarbonise council buildings. The portal was closed within a day of opening due to the demand but officers (supported by Liberata) did a brilliant job to put a bid in. The outcome of the bid is expected in September.</p>

Strategic commitment	Progress update
<p>PF1- We will manage our contract with Liberata robustly, so it delivers value for money and good services.</p>	<p>By the end of Q4 in 2021-22, Liberata achieved:</p> <ul style="list-style-type: none"> • 78% of calls answered within time. The target is 80%. However, this is a strong improvement on the previous quarters as shown in chart 4. In addition, the caller abandonment rate remains on target at 5%. However, in Q1 of this year the result dropped to 54%, with the average wait time being 76 seconds. • The main explanation for the increase in wait times is that calls have become more complex as people look for support to deal with the negative effects of the pandemic and the cost of living crisis, e.g. loss of employment, falling behind with payments, looking for support on where to obtain assistance, ad hoc payment applications such as the £150 rebate scheme. While more customers are contacting us online the increase in call durations means that there has been a significant increase in the total call handling time compared to pre-pandemic levels. Liberata have implemented a range of actions in response to a problem that is affecting many councils, including recruitment into the shared service contact centre, incentives for team members who are performing above normal performance levels and action to reduce sickness levels. • Other targets have been met successfully; the average number of days to process benefits new claims and change of circumstances has a target of 9 days. The Q4 result was 2.3 days and the Q1 results was 1.8 days. The latest available data for comparison with other areas is from Q3 21/22 (this measures housing benefit processing only) and shows that Burnley's housing benefit

	<p>processing time overall was 4 days. This was the fastest in the North West, where the average time taken was 7 days.</p> <ul style="list-style-type: none"> • Targets for IT and HR services were also achieved.
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Strategic commitment	Progress update
<p>PF2- We will adopt a Medium Term Financial Strategy that will put the Council on a sustainable financial footing. This strategy will set the framework for preparing annual budgets, ensuring the annual budget strategy is set within the context of the longer-term outlook.</p>	<p>Revenue Budget</p> <p>The Council has reported an estimated net underspend position of £221k for the 2021/22 financial year which will be transferred to the Revenue Support Reserve. This is an improvement on the net estimated deficit for the financial year of £12k reported in February 2022.</p> <p>The Medium-Term Financial Strategy for the period 2022/25 was approved at Full Council in February 2022, as part of the budget setting process, which identified a potential budget gap of between £2.2m and £4.4m.</p> <p>Statement of Accounts</p> <p>The Council published its draft Statement of Accounts by the extended deadline of 31st July 2022. Grant Thornton, the Council's external auditor, have commenced their audit and are proposing to present their audit findings to the September meeting of the Audit and Standards Committee.</p> <p>Council Tax Support and Universal Credit</p> <p>The number of new Universal Credit claims increased by around 15% during the pandemic. This in turn drove an increase in claimant numbers for council tax support. Over the last few months we have continued to see these numbers decline. As at the 1st July 2022, the number of claimants in receipt of council tax support was 9,871, compared to 10,458 at the same date last year.</p> <p>Council Tax and Business Rate Collection Rates</p> <p>It is estimated that business rates collection rates for 2022/23, up to the 30th June, are on target to achieve 97.5% for the year. Council tax collection rates are 1.0% above the target of 94.5% for the year. As at the 30th June, collection rates for council tax and business rates were 26.9% and 25.4% against targets of 25.9% and 25.4% respectively.</p> <p>Energy Procurement</p>

	<p>The Council procures its main gas and electricity supply for its estate through a Crown Commercial Services Framework Agreement with suppliers EDF Energy and Total Energies. These contracts expire in Autumn 2022.</p> <p>Ahead of this, Officers are working with partners from Liberata to review Council requirements and best value/ sustainable purchase options prior to then.</p> <p>The energy marketplace remains under severe pressure. Continuity of supply to the UK overall and energy prices are volatile and the market outlook is that less challenging conditions are not likely to return any time soon.</p> <p>Based upon present market conditions, we should expect significantly higher prices when our energy contract(s) are re-let. Further updates will be provided as this work continues.</p> <p>Whilst the increase is unknown, Members will note that we have estimated an increase in our budget and set up a small volatility reserve to support in year pressures.</p>
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Strategic commitment	Progress update
<p>PF3- We will develop our digital strategy, so that more residents transact with us online and we will continue to deliver services more efficiently.</p>	<p>A cross party pilot group of councillors have worked with officers to identify the benefits and drawbacks of using a new app- Love Clean Streets- for councillor job reporting. Overall, the feedback has been very positive so officers are now working with the developer to progress the rollout. The key benefits are: a faster way for members to report multiple jobs, more accurate data on where the job is located which makes resolution more efficient, and a reduction in administrative work in the back office. All members will be supported to use the app in due course.</p>
<p>Strategic commitment PF4- We will deliver our Organisational Development strategy, ensuring we plan for the structures and capabilities that the organisation needs, and empowering our workforce to deliver the objectives of the Strategic Plan. This will</p>	<p>Progress update The Council's Organisational Development Strategy is currently under review and it is envisaged for a draft to be presented to the Executive later this year.</p> <p>I am also pleased to report that hybrid working patterns have been successfully implemented for Council employees.</p>

<p>include embedding hybrid working patterns where this improves productivity.</p>	
<p>PL6- We will invest in our heritage assets for the benefit of this, and future, generations.</p>	<p>Town Hall Stone works The completion of the stone works have been delayed due to cracks that have been identified in the keystone above the front entrance. The structural engineer has advised on the works required and these are currently taking place. Once the remedial work has been completed most of the scaffolding will be removed and the final stone works will recommence. An outbreak of dry rot has been found in the Council Chamber and appears to be spreading in the timber frame that supports the ornate plaster and vaulted edges to the ceiling. Specialists have commenced investigatory works but due to the nature of works required could be timely and expensive. The Town Hall is a Grade II listed building, and the Council has a legal responsibility to maintain it to a certain standard.</p>

COUNCILLOR MARGARET LISHMAN, EXECUTIVE MEMBER FOR HEALTH AND WELLBEING

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PE4- We will work on the wider determinants of poor health and will keep residents informed about changes to health services and how to access them.</p>	<p>Burnley Together Contact Hub continues to receive many contacts through inbound and electronic channels. Each month numerous contacts are from first time users (around 230 new clients each month since April), once again demonstrating the continuing need for the service in the community. Calico Homes now employs and manages the 3 Burnley Together Hub call handlers, all on permanent positions. This demonstrates the commitment Calico Homes holds towards the Burnley Together partnership. About 50% of all contacts to the hub are for food parcels. Around 130 parcels are being provided to households each week. The Council is using Household Support Funding to ensuring that the Burnley FC in the Community foodbank has sufficient stocks of food through winter into Spring 2023. The opening of the Community Grocer at Valley Street has been a huge success with 1050 households becoming</p>

members. When customers contact the Hub to request a food parcel the call handlers always discuss the grocery provision and how we can support with the initial membership. I would like to take this opportunity to thank Calico and other local businesses in offering free memberships to residents in need.

This has proved successful, especially when the customer is nearing their 10-parcel limit, the offer of membership to the grocer is a natural progression from reliance on the foodbank to becoming more independent and with a freedom of choice. It is an excellent two-way partnership, with the volunteers in the grocer having an awareness of the services Burnley Together can offer and the ability to signpost the customers into the hub if they require additional support. The council employs two community link workers in the Burnley Together. Referrals for community link worker support continues to increase significantly. In the last quarter 307 referrals have been submitted, compared to 236 in the previous quarter. Referrals come through several sources from the customer themselves to colleagues from other agencies; Social Care, Age UK, Calico, Burnley Borough Council Housing Team, Church on the Street, Social Prescribers. Both link workers continue to hold a caseload of customers that they support regularly with a multiple of complex needs. On average they can carry 12 complex cases. Many of the more routine requests are for support with Be with us and PIP applications. Other requests we receive are for budgeting, benefit checks (UC, DHP) help with form filling/applications and to source essential furniture/white goods/ complete acorn applications.

PL4- We will implement our 2015-25 Green Space Strategy.

Towneley Hall

The Council has tendered the contract for the repair works to Towneley Hall and has received tenders from all five of the firms that were selected.

It is expected that the preferred contractor will be appointed in August, with work starting on site in the autumn and completion by Easter 2025.

The Council will work with the contractor to maintain public access to the Hall, but different parts of the building will need be closed for periods of time as the work proceeds.

The Mayor Councillor Towneley recently opened an excellent exhibition at the Hall by local artist [David Tomlinson](#), who lived in Burnley Wood for most of his life. The retrospective includes townscapes, portraits and self portraits and is a 'must see' exhibition that will be on display until later in the year and the Hall is open 12 – 5pm Saturday to Thursday.

The exhibition came about because a recent painting by David was chosen to be included in the exhibition from the

2020 lockdown series screened on [Channel 4, Grayson's Art Club](#) and exhibited at Manchester Art Gallery.

Stables Café

The lease has been completed with the new tenant and they are now progressing the contract for the complete refurbishment of the interior.

The café roof is also being replaced and because it is a listed building, slates of a particular type have been ordered for which there are delivery delays.

The café is expected to re-open in Autumn

Play Strategy

I'm pleased to report that the refurbished Stoneyholme Community Garden was re-opened by the Mayor on 17th June and the new play area on Harold Avenue is now also open and both are very popular. Lane Bottom play area is due to open very shortly following refurbishment

The review of the Play Strategy has been approved by the Executive. The strategy aims to ensure that the Council can maintain play areas to a high standard and whilst a number of small play areas will close, nearby play areas will be improved with the aim of ensuring that all children in Burnley have access to a good quality play space.

The Council has completed refurbishment of 10 play areas, with 9 remaining to be completed by 2026, subject to funding. The Council will also make sure that any play areas from which individual items of equipment have been removed, such as Malvern Avenue, Byerden Holme are improved.

The strategy also identifies that the Council will support the development of pump tracks in a number of locations around the borough and identify a town centre location for a wheeled sports area.

Tennis Court Improvements

The Council is working with the Lawn Tennis Association on a project that will see the LTA investing nearly £70,000 to improve tennis courts at Scott Park and Padiham Memorial Park and introducing access control gates in four park court locations that will enable courts to be booked in advance by players. The Executive has agreed that there will be a charge of £3 at peak periods, with courts being free to play at other times and the income from charges will be ring-fenced for court maintenance. We are also working with Burnley Lawn

Tennis Club to develop a programme of tennis coaching activities in Queens Park, Memorial Park and Scott Park from Easter 2023

Padiham Greenway

The greenway bridge over the River Calder remains closed and Sustrans, the charity which owns the bridge, has recently issued a statement identifying that stabilisation works have been carried out and they are liaising with the Coal Authority to determine if the subsidence is due to mine workings beneath the pier, which will necessitate further exploratory drilling.

Once Sustrans has confirmed the cause of the settlement, they will be able to design a permanent solution to provide support to the river pier and progress the necessary repairs to the bridge. However, they will need to work with partners to find the necessary funding.

Worsthorne Recreation Ground

Fulledge Colts have stripped the interior of the clubhouse and are progressing the internal and external refurbishment of the building.

The final surfacing of the car park and access road and installation of access barriers will be done in the next couple of months.

Allotment Review

A review of allotment provision is underway which will identify how the Council can increase provision and improve the management of allotments and ensure that the health and wellbeing of benefit allotments are available to as many residents as possible through development of community allotments and sharing surplus produce through community groceries. The Review will be reported to Scrutiny Committee and the Executive in the Autumn.

Bereavement Services

Refurbishment of the crematorium pews and parquet floor have been completed and during this financial year the chapel and catafalt and waiting room will be repainted and the carpets replaced.

Climate and Biodiversity Action

Members will be aware that the Council has reduced mowing frequencies in meadows and smaller low-mow areas with the

	<p>aim of reducing CO2 emissions and costs and increasing biodiversity. Guidance on the grass maintenance policy is available on the Council's website.</p> <p>An ecologist is currently undertaking a species survey on approximately 40 of our meadow sites. This will inform the development of a biodiversity plan for the borough's green spaces and help the Council secure external grant funding enable selected sites to be overseeded with native wildflower mixes to further improve biodiversity.</p>
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Strategic commitment	Progress update
<p>PE2- We will continue to develop the leisure and cultural offer in partnership with Burnley Leisure.</p>	<p>COVID19 recovery</p> <p>The Trust continues to make a strong recovery with gym memberships now 14% higher than pre-COVID levels. Prairie and Towneley golf facilities are very busy and the provision of a ground floor bar in the golf shop selling locally made Haffner's pies has proved to be extremely popular!</p> <p>Bookings at the Mechanics are going well and the partnership that BLC has with Blackburn's King George's Hall is allowing the Mechanics to attract bigger acts than were previously interested in playing the venue.</p> <p>Cultural Strategy</p> <p>BLC are currently recruiting a Cultural Strategy Manager and setting up a Cultural Partnership Board to take forward the completion of the new Burnley Cultural Strategy which is expected to be publicly launched in the new year.</p> <p>Active Burnley Strategy</p> <p>Burnleys Physical Activity and Sport Strategy 2018 – 2023 expires shortly and it will be reviewed and updated as the Active Burnley Strategy.</p> <p>Climate Action</p> <p>The Trust is working on schemes that can make facilities more energy efficient, including, for example, the installation of new pool covers that can significantly reduce heat loss.</p>

COUNCILLOR JOHN HARBOUR, EXECUTIVE MEMBER FOR HOUSING

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PL2- We will improve the management and condition of rented accommodation.</p>	<p>Selective Licensing</p> <p>Selective Licensing: Burnley Wood with Healey Wood and the Leyland Road area 2022-2027</p> <p>On 21st April 2022 the Council received confirmation that the above areas had been confirmed by central government as new selective licensing areas. The designations come into force on 21st July 2022. There are estimated to be around 900 licensable properties across the two areas. The team have notified all those we believe to be affected by the scheme and have asked landlords to start making their applications from 21st July.</p> <p>Selective Licensing: Trinity, Queensgate with Duke Bar, Gannow and Daneshouse & Stoneyholme areas 2019-2024</p> <p>The total number of properties that are required to be licensed is 2486 across all four designation areas. Of these, 1984 (80%) are currently licensed with work ongoing to ensure the remaining properties that require a licence are identified and processed.</p> <p>Action is being taken for those licensable properties where we have not received an application. A total of seven civil penalties have been served for the failure to apply for a licence. A landlord was also found guilty on 17th February 2022 for the failure to apply for a licence for four properties.</p> <p>There is one interim management order in operation in the Trinity area. This was made as there was no prospect of the property becoming licensed. The Council is managing the tenancy and dealing with all tenancy related matters. Work continues to ensure those properties without satisfactory management arrangements are supported and encouraged to improve. If this is not achieved refusals will be issued. Eight licenses have so far been refused.</p> <p>Private Rented Disrepair</p> <p>Since the start of April 2022, the Council has received and dealt with 80 new disrepair complaints from private rented sector tenants. The Enforcement Team has a current caseload of 215 ongoing private rented sector</p>

	disrepair/proactive inspection cases, which includes planned housing inspections.
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Strategic commitment	Progress update
<p>PL3- We will work with partners to improve quality and choice in the borough’s housing stock, and reduce the blight of empty properties</p>	<p>New Homes</p> <p>We are seeing a strong interest in housing development across the borough for both commercial housing and social housing and the planning team are engaging with developers to review plans and ensure that we achieve high quality developments that meet the housing need of our residents.</p> <p>New properties continue to come to the market across the borough offering residents a broad choice of homes and locations. McDermott Homes are progressing well with their development at Kiddrow Lane with over 80% of the homes due for development on the site now sold or reserved. Gleeson Homes are in a very similar position at their site off Manchester Road in Hapton and Miller Homes are progressing well with their current development at Red Lees Road with 45% of their planned homes sold or reserved.</p> <p>The land at Brownside Road Worsthorne is now well underway with the first phase of properties released for sale. This development will see 18, 3- and 4-bedroom family homes offering buyers a rare opportunity to acquire a new build property in this popular aspirational location.</p> <p>McDermott Homes have recent been granted permission on land at Harrogate Crescent, the former Isaac Centre site, that will see a disused building demolished to make way for 44 family homes.</p> <p>Calico’s affordable housing programme has had a very successful year with 42 affordable homes at Tay Street now complete. Calico’s latest development at the land off Sycamore Avenue is progressing well and will see 22 family homes and 12 apartments finishing off a stalled housing site improving the appearance of the land and making a positive contribution to the local area. The first phase of properties is anticipated to be released for occupation in August with a second phase in November. As expected demand has been very high for this popular location.</p>

Empty Homes Programme

So far this year, we have had 9 enquiries regarding loans. Information regarding the loans and the new maximum of £25k is going out in the next Selective Licensing newsletter to landlords. This will hopefully bring in more enquiries.

The compulsory purchase programme is progressing with a number of files being prepared for submission to the Secretary of State. A number of CPOs have just completed, including 27 Cleaver St which officers successfully defended at public inquiry.

These properties are now having schedules prepared and will be going out to tender soon. We currently have 3 properties under renovation with 3 more out to tender and more being prepared. Schedules are being prepared for the facelifting works to the rears of Windsor and Ivory (off Padiham Rd) and the fronts of Wytham and Albion St in Padiham.

Sales are still buoyant and we have accepted offers on 2 properties.

Strategic commitment	Progress update
<p>PE3- We will continue to work with partners to provide necessary support systems to reduce homelessness and to end rough sleeping in the borough.</p>	<p>We continue to accommodate rough sleepers who have a connection to the borough. We now have 16 ABEN accommodation spaces in the Borough providing accommodation and support for people sleeping rough or at risk of sleeping rough. The housing needs team manage 13 temporary accommodation units. This gives a total of 29 temporary units within Burnley with the flexibility to accommodate both families and single people. We also have access to a small B&B in Burnley if all our accommodation is full. We keep the demand and supply of temporary accommodation under review and are currently looking at all options for alternative or additional temporary accommodation in the borough.</p> <p>Multi- disciplinary team meetings chaired by housing needs continue to be held fortnightly bringing in other agencies and partners to assist with health, addiction, and housing. All people placed into temporary accommodation are referred to the MDT and referred for a full health assessment from a health care practitioner. We have been successful in securing funding through RSI (Rough Sleeper Initiative) for a further three years to fund the rough sleeper navigator service. This will allow us to continue to try to engage with rough sleepers and beggars in the borough and assist them to access support where needed. The funding will also provide a support worker to work with clients in temporary accommodation.</p> <p>Between 1st April 22 and 30th June 22 we have placed 53 households into temporary accommodation. We currently have 300 active cases for either homelessness prevention or homelessness relief. We continue to refer into the changing futures programme to assist people with multiple and complex needs. Navigators work with the service user to build trust and advocate on their behalf. Enhanced Service Hubs respond to</p>

	the diverse needs of the individual and provide integrated care across the whole spectrum of needs
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COUNCILLOR SHAH HUSSAIN, EXECUTIVE MEMBER FOR COMMUNITY AND ENVIRONMENTAL SERVICES

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PL1- We will implement a range of initiatives to maintain a clean, safe, attractive and environmentally friendly borough. This will include community engagement and cleansing in 'hotspot' areas</p>	<p>Waste & Recycling Services</p> <p>An additional 3,000 properties have now moved over from our recycling box to recycling bin collection rounds. This completes phase 2 of the project. Across the borough there are now approx 23,500 properties on the wheeled bin recycling round and 18,500 remaining on the box and sack scheme. The next planned review will be once the Urbaser contract expires in 2025.</p> <p>Environmental Enforcement</p> <p>There has been a strong focus upon tackling waste dumped in back streets over the last 6 months, in an attempt to try and change the behaviour of those few that continue to blight our communities.</p> <p>Streetscene in partnership with LA Support have targeted problematic properties to educate and enforce where the problem persists. In total, 440 fixed penalty notices have been issued between 1st January 2022 and 30th June 2022 to those properties that continue to dump waste in the back streets.</p> <p>Electric Vehicle Charge Points</p> <p>A bid has been submitted by Officers to the Energy Saving Trust as part of the Government's On-Street Residential Chargepoint Scheme (ORCS). Should our bid be successful this will result in residents being able to charge their vehicles on Council owned car parks that are being selected due to the specifications of the grant and in vicinity to residential areas. This funding will assist the Council in delivering its Electric Vehicle Strategy for the Borough, support the growth in momentum of changes to cleaner vehicle emissions and support the Council's broader Climate Change commitments.</p> <p>Pavement Licences</p> <p>The temporary arrangements for district council licensing of pavement cafes brought in by the Business and Planning Act 2020 are due to cease at the end of September 2022. The Levelling Up and Regeneration Bill will make permanent the arrangements with a few changes including to the charging structure, the duration of new licence consultation and determination periods and provision of some enforcement</p>

powers. From 1st October 2023, it will be necessary to issue such licences using this legislation rather than the via the Highways Act. It is likely that there will need to be dialogue with Lancashire County Council around roles and responsibilities.

Anti-Social Behaviour (ASB) & Burnley Youth Panel

ASB reports to services have shown a positive direction of travel over the last few months. From May to June there was a reduction of 8.5% in the number of calls to the Police relating to ASB. This is especially encouraging as seasonal trends would tend to show an increase in reports as we approach warmer months. Comparing June with previous years also shows encouraging signs with 2022 showing reductions on both 2021 (23.9%) and 2020 (35.9%). While the elevated levels of both these years are, in part, due to Covid regulations, ASB reporting levels are now comparable to those of pre-pandemic 2019.

Youth ASB, which had seen significant increases in the early months of 2022 are also showing positive signs with June 2022 showing a reduction of 32.1% from the previous month. As with 'All ASB', youth related incidents are now back in line with those reported prior to the pandemic. These results are encouraging and recognises the hard work and focus that has been put in to address this matter as a priority by the Council's ASB Team, the Police, LF&R, LCC and diversionary services and other key partners as part of the multi-agency tasking and co-ordination (MATAC) Group that is well established in Burnley.

Council officers are continuing to support Police in the establishment of an ASB case management panel (ASBRAC) to address persistent ASB issues. The group will work in parallel to the Housing and Health panel. Group Membership is being confirmed with the aim of initial meeting taking place in the next month.

Community Safety & Domestic Abuse

The Community Safety Team has commissioned work by the group AFTA Thought to deliver training and awareness sessions on Domestic Abuse to staff and partners. The group use theatre as a medium for interactive training sessions that challenge staff to think about domestic abuse and the role of the council in addressing this issue. The work originally began in 2020 but was paused due to the Covid 19 pandemic. In May there was a launch and celebration event in Preston, organised by the County Council to promote local Domestic Abuse services – post Pandemic. This event was attended by Council Officers and County service providers. There are plans to deliver similar events at the district level in the near future.

In addition, Council Officers are working with the County Council and Safenet to strengthen local outreach and community services as part of the Central Government funding that has been made available for the delivery of the

Safe Accommodation strand (Part four Regulations of the 2021 Domestic Abuse Act). This work intends to raise awareness locally of the available support services across the Borough.

Community Safety Partnership (CSP) Communications Plans

The community safety team is leading on re-energising the partnership comms work to promote positive work and raise awareness of community safety issues. Through a combined Comms approach, we will be promoting some of the work that partners do in the Padiham area to work with young people and reduce ASB. There are currently three weekly sessions for young people in Padiham including an open access session Friday nights run by LCC's Target Youth Service. The CS Comms group will run through MATAC.

CSP Comms Group are also developing a project to improve accessibility to council and police reporting processes in harder to reach communities. We will work with crime stoppers, and community leaders, to develop a comms approach that 'demystifies' reporting processes and encourages greater engagement from communities on issues around community safety and ASB. The project will focus on areas of Daneshouse with Stoneyholme, Queensgate, and Bank Hall.

Alleygating

The process of scheme selection for the 2022/23 roll out of Alleygates has begun. There are currently 86 applications on file with funding that will provide approximately 6 new schemes.

COUNCILLOR MARK TOWNSEND, EXECUTIVE MEMBER FOR ECONOMY AND GROWTH

Progress against our strategic commitments

Strategic commitment	Progress update
<p>PR2- We will proactively support the borough's businesses to innovate and expand, and make the borough a natural choice for business relocation.</p>	<p>Business Support The Business Team are currently working with 30 businesses looking to relocate to or expand in the Borough. The team is starting to see a number of significant property enquiries relating to future employment sites with demand for large, well accessed properties in excess of 100,000 Sq Ft. US headquartered SS&C began operations at B1 Business Centre in May of this year. The company have taken 12,000 Sq Ft of office accommodation and have currently created 24 jobs here in the Borough in the financial sector. This is the first phase of growth for the company here in Burnley with expected expansion over the next 2-3 years. The Business Support Team organised a free Low Carbon Seminar at Burnley Football Club in May. Burnley Businesses were invited to a breakfast seminar, the aim of which was to explain to companies what the low carbon agenda is and it's implications for businesses. At the seminar they were able to find out how to access free help and support with energy management, technology, low carbon strategy, renewable energy generation, training and more from from East Lancs Chamber of Commerce, Burnley College and UCLan. 23 attended on the day. The event was jointly funded by Burnley College, UCLan and the Chamber of Commerce.</p> <p>Community Renewal Fund In 2021 the Council was successful in securing circa £1m of the Community Renewal Fund from the government to support a business grant scheme across Burnley, Pendle and Rossendale. The scheme is delivered on our behalf by Growth Lancashire. 16 Burnley companies have successfully applied to the Community Renewal Fund to enable them to progress growth projects within their businesses. The combined projects will create Private Sector Investment within the Borough of £935,637 and xx jobs. Businesses that have benefitted from the funding range from newly started ventures to long established companies covering a range of sectors including Manufacturing, Digital & Creative and Hospitality & Leisure</p> <p>Vision Park Vision Park remains full as of November last year. We still have live enquiries for space on site so we now have a reserve list in place. Council officers are looking at options to develop the remainder of the site, but viability is challenging due to the significant increase in building costs.</p> <p>Padiham Town Hall Business Hub Over the last two years extensive work has been carried out to refurbish the upper floor of Padiham Town Hall to create attractive managed and co-workspace. The 7 fixed offices at are either occupied or under offer. The Co-Working space</p>

was launched in May of this year with tours of the space during the Padiham Bondholder event and a subsequent coffee morning. We currently have three live users of the space with two graduating into a fixed office space this month. There are also 13 live enquiries relating to the Co-Working space which are ongoing.

Burnley Bondholders

Over the last three months there have been three bondholder networking events. The Bondholder network events are an opportunity for the business community to come together, to find out about key projects and about the wider business community. The Bondholder network currently has over 200 members who make a financial contribution towards promoting Burnley as a place to live, study, visit and invest.

On the 11th May over 100 Burnley Bondholders attended an event at Peter Scott Printers for a tour of their new facility and to hear from the Government initiative “Get Smarter” and the Advanced Manufacturing Research Centre NW (ARMC) how manufacturers can become more sustainable and efficient.

On the 19th May Over Burnley Bondholders packed the Padiham Town Hall ball room to hear from Burnley Council about the transformation of Padiham alongside inspirational stories from local businesses who have based themselves in Padiham. Attendees were also able to take part walking tours of some of the key improvements both inside the town hall and in Padiham town centre.

A third event took place on the 16th June Burnley Bondholders enjoyed an exclusive tour of Burnley College to see the £100m campus, including the new elite athlete gym and health and science block. The college also revealed the plans for the college expansion to the business audience. As a result, several businesses have contacted the college to work together. Neil Evans, MD at VEKA was also introduced as the new chair of Burnley Bondholders.

Burnley Business Awards

After a long wait of three years the Burnley Business Awards finally took place at Townley Hall on the 30th June. As always the awards were fiercely contested with over 80 entries for the 11 awards. Around 450 attendees from Burnley’s business community celebrated the achievements of the borough over the past two years at Towneley Hall. Once again UCLAN were headline sponsor. Business of the Year, a special prize picked from all the entries by the Chief Executive of Burnley Council and the Vice-Chancellor of UCLAN, went to the Calico Group

in recognition of the work that they undertook to support residents during the pandemic. The Council would like to thank all the following businesses and organisations for their sponsorship of the event; Paradigm, Crow Wood, Charter Walk, Burnley College, Rotherwood Recruitment, +24 Marketing, Barnfield Construction, SS&C, Eric Wright, Safran, AMS Neve, Forbes Solicitors, Veka, John Spencer Textiles, Peter Scott printers, Burnley Express, Holiday Inn and Impact Conferencing

Burnley Brand Activity.

The InBusiness Burnley Magazine issued at the end of May. The publication is distributed locally and nationally to showcase Burnley as a place to do business. This edition had a strong focus on education, featuring new and proposed developments at both Burnley College and UCLAN.

The Burnley Lifestyle Magazine was issued on the 18th July with 17,500 copies distributed locally and nationally to showcase Burnley as a place to live, study and explore. 17,000 copies distributed. This latest edition covers a range of interesting topics including features on arts and fashion, heritage and conservation, outdoor activities and rural economy, together with the best places to eat and drink.

Press

Since April 14 there have been 34 pieces of positive news on Burnley.co.uk and 4 on burnley.social. Burnley has featured in 1,774 pieces of online, print and broadcast news with a combined AVE of £1.34m and reach of 499m. The Burnley Express print edition was the largest outlet in terms of volume (174 articles).

Social media

Since April 14, Burnley.co.uk's social media posts have had 53% more impressions (this is the number of time our content is seen in their social media feed - over 3 million.) Social media followers increased by 2.2% over the period, with LinkedIn, Twitter, Facebook and Instagram at a combined 19,935. For burnley.social, social media followers increased by 1.6% over the period, with Twitter, Facebook and Instagram at a combined 5,252.

Strategic commitment	Progress update
<p>PR3- We will deliver the Town Centre and Canalside Masterplan, and strategic projects in Padiham Town Centre.</p>	<p>Burnley Town Centre Burnley Business Improvement District The Burnley BID is a business led initiative set up to deliver a programme of activity to improve the town centre, funded by a levy on business rate payers. In the last quarter the BID has installed new footfall counting system covering parts of the town centre outside of Charter Walk. The Counters will allow the partnership and the Council to better understand how and when the town centre is used. The BID has continued to support the Artisan markets and the footfall counters an uplift of 3,000 visits to the town on artisan market. The BID has also funded and installed flower planters along Manchester Road. BID levy payers are also able to benefit from improved internet speeds at a reduced price as a result of collective buying, together with a range of business support.</p> <p>Pioneer Place Work on site is progressing to programme comprising: car parking; groundwork; foundations; services; steelwork for the cinema. Good progress is being made securing tenants.</p> <p>Lower St. James Street Heritage Action Zone The scheme is funded by Historic England and aims to restore and bring back into use buildings along lower St James Street, alongside a program of cultural projects and community engagement activity. Work continues to 143 Lower St James’s Street with practical completion expected at the end of July. Planning permission has been approved for number 139/141 with works to commence over the summer. The HAZ Officer continues to work with property owners to help bring more projects forward. The Pop-up Shop on Lower St James Street continues to exhibit artwork by the Cultural Consortium.</p> <p>Town to Turf Levelling Up Fund Project The detailed design work has now been completed and consultation is planned to take place over the summer months. The scheme will be delivered by LCC with works on site commencing early in 2023. Burnley Manchester Road Access Levelling Up Fund Project This scheme is being delivered by LCC and Network Rail. NR have been instructed to commence detailed design work.</p> <p>Padiham Town Centre Town Centre Management Activity The Economy and Growth service has once again supported the Padiham business community to deliver a range of events aimed at bringing additional footfall into the Town Centre. Painting Padiham brought approx. 5,953 to the centre over the course of the one-day 14th May.</p>

Padiham Town Council Jubilee Event brought in 4897 visitors over the course of one day 4th June.

Padiham on Parade event brought approx. 15,890 people to the centre over 3 days 24/25/26 June.

All 3 events have been highly successful and really brought the town to life.

Fardella and Belle (Estate Agent) have relocated to the town and two new businesses have opened in the Townscape Heritage area of town (The Hill).

Padiham Public Realm Works

Installation of street furniture (seating, bins, planters, bollards) and outstanding areas of paving are complete. Works to rebuild the wall and installation of artwork within the northern node are on site, expected to complete end of July. Feedback on the scheme from businesses, residents and visitors has been positive. The new Piazza in front of the town hall has become the focal point for events.

Padiham Townscape Heritage Initiative

The Padiham Townscape Heritage Initiative has brought £1.4m investment from the Heritage lottery regenerating what was a run down part of the town centre. The scheme is now in its final year.

Works are on-going 33-35 Burnley Rd (Exemplar Project) with practical completion expected late July. Internal renovations to the former National School Building are completed and work is on-going to the shop front and front elevation and a planning application has been submitted for a scheme at 12-14 Burnley Rd

Plans to incorporate artwork to building gables within the town centre that represent the heritage and culture of the area are progressing. A steering group made up of local businesses and the town council has been established to take the initiative forward and two artists have been commissioned by Mid Pennine Arts to develop designs.

Flood Resilience Works

Since the last update the Environment agency has received permission to carry out works to the river wall adjacent to Bendwood Close under permitted development rights. Further ground investigation works to the Green Brook Area and former Baxi site have now been completed, with the information being used to inform detailed design. Trial digs have been undertaken at Padiham bridge to help with the design of strengthening the bridge to prevent failure if debris hits the bridge during a flood. The enabling works including the removal of invasive species have continued to the rear of

	<p>Padiham Town Hall and Bendwood Close to prepare for works to commence on site in August 2023. The EA has also developed some initial proposals on how the public realm area outside adjacent to Boyes and Padiham beach can be reconfigured to accommodate flood defence works – the EA will be consulting on these proposals.</p> <p>The first phase of construction works will commence in August to the section at the rear of the town hall, followed by Bendwood Close. Construction on the main section is scheduled to commence in Spring 23.</p> <p>The EA continue to monitor Gravel Padiham Bridge (River Calder) and at Shakespeare Street Bridge (Green Brook) against agreed trigger levels for removal. Clearance has and will continue to take place as required at these locations when the trigger levels are reached.</p>
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Strategic commitment	Progress update
<p>PR4- We will implement the Local Plan, delivering new housing, employment sites, and infrastructure.</p>	<p>Supplementary Planning Documents:</p> <p>The Local List SPD and the Houses in Multiple Occupation and Small Flats SPD were adopted in April 2022.</p> <p>Formal public consultation on the draft Planning for Health SPD and Residential Extensions SPD commenced on 29 June 2022 for 6 weeks.</p> <p>Housing Monitoring:</p> <p>Pending the production of the 2021/22 AMR, an interim Housing Statistics Release has been issued showing the headline housing development statistics. This shows that 329 net additional dwellings were completed in 2021/22 against the indicative 194 annualized target set out in Policy SP2 of the Local Plan.</p> <p>Housing and Employment Sites:</p> <p>The Planning Policy Team remains busy assisting colleagues in Development Control in assessing and securing amendments to planning applications for major housing and employment schemes, particularly those involving allocated sites.</p> <p>Housing Sites:</p> <p>Build-out continues at HS1/1 Former Hambleton School site (Valour Park, McDermott Homes) and HS1/3 Former Blythes Site (Carral Walk, Greenson) (around 80% of homes on these</p>

	<p>sites are now reserved or sold), site HS1/8 Red Lees Road (The Calders, Miller Homes c45% reserved or sold) and site HS1/26 Land adj 250 Brownside Road, Worsthorne (Millers Green, Boyes Homes) 4 properties reserved or sold. Calico's development at site HS1/13 Tay Street has been completed and work is well underway at its site HS1/19 Land NE of Sycamore Avenue. An application to discharge conditions has been received for its site for 93 Extra Care flats at HS1/10 Land at Burnley General Hospital (CND/2022/0375)</p> <p>Employment Sites:</p> <p>The revised planning application at site EMP1/2 Burnley Bridge has been refused (REM/2021/0735). The outline application at site EMP1/5 Land south of Network 65 (OUT/2020/0366) has been approved (subject first to the signing of a section 106 Agreement.)</p>
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Strategic commitment	Progress update
<p>PR5- We will support UCLan's expansion, transforming Burnley into a University Town</p>	<p>Newtown Mill – Considerable progress has been made in terms of the detailed design for Sandygate Mill and a planning permission has been submitted. Enabling work including asbestos removal and internal strip out have commenced and the main contract should commence in August subject to planning permission.</p> <p>Sandygate Halls – Terms have been agreed with a tenant to occupy the lower ground floor offices and to operate a coffee shop one of the retail units on the square, due to open in September 2022.</p>
<p>PR6- We will delivery our COVID-19 economic recovery plan.</p>	<p>Youth Employment and Skills Hub</p> <p>An event took place at Thrive, to connect all partners in Burnley that deliver employability type support and to provide updates to each other on how they can support each other's customers. This was organised with Lancs County Council and 50 people attended including L.C.C staff that work with care leavers, NEET, youth workers etc. 13 partners had an exhibition stand and feedback was excellent.</p> <p>There are now 19 partners actively participating and collaborating</p> <p>Appointments booked at the youth hub have increased by 11.63%, although appointments attended has decreased slightly by 2.8% to the end of April 2022.</p> <p>The number of unemployed 18 – 24-year-olds, actively seeking work in Burnley for May 2022 is 540, in May 2021, 2021, this figure was 910 a reduction of 59% over the last 12 months for this age group.</p> <p>UK SPF Page 103</p>

Burnley has been allocated £3,488,102.00 for a 3-year period to March 2025. This funding replaces previous European funds, at a reduced level. An Investment Plan is being developed outlining how the funding will be spent across 3 themes of: -

- Community & Place
- Supporting Local Business
- People & Skills

Officers have engaged with stakeholders to understand the impact in the reduction of European funding and how the 41 interventions within the above 3 themes could support local need, aligned with Council priorities, the Economic Recovery Plan and Community Recovery Plan.

Projects will include some locally delivered support around employment & skills, capital/revenue funding for local small community projects/grants and a Pan-Lancashire wide business support project.

The Growth & Prosperity Board and the Executive will approve the Investment Plan for submission to government by the end of July 2022. Delivery is anticipated to start from October 2022.

Economic Recovery – key performance data

In terms of unemployment, the claimant rate peaked at 9.2% (4950) in February 2021 and has continued to decline since then and in May 2022 was 5.6% (2,995) which is comparable with the pre-covid rate. In the later part of 2021 there was a slight increase in claimants in older age groups, although not to the extent that had been expected following the end of the Furlough scheme in October and the figures have fallen in line with all age groups in the first quarter.

It was expected that young people would be most badly affected by the economic impact of the pandemic. Burnley had a very high pre-pandemic youth (18 – 24) unemployment rate at 8.9% in February 2020 compared with 5.2% in the North West and 4.3% in Great Britain. The 18-24 claimant count rose to over 15% in May 20 and remained at these levels until May 21 when it started to decline, reflecting the national trend. In May 2022 the Youth Employment rate had reduced to 8.3% slightly lower than the pre-pandemic level but remains persistently high in comparison to the North West and Regional figures.

Universal Credit claims peaked at 13,719 in August 21. Figures have continued to fall to 12,275 claimants in April 2022 of which 61% are not in work.

Data from Lancashire LEP below shows a significant increase in job vacancies each month since January 2021 compared to the previous two years. This trend has continued into 2022 and is common across all sectors. but the high number of vacancies in Professional Occupations and in education is notable.

Gross Value Added is a key measure of economic performance. Recently released data shows that GVA in Burnley fell by 0.53% during 20/21 compared to -3.83% across Lancashire and -3.36% in the UK.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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EXECUTIVE

BURNLEY TOWN HALL

Wednesday, 13th July, 2022 at 6.30 pm

24. Towneley Hall Repairs

PURPOSE

To report the outcome of procurement for the Towneley Hall repair contract and to identify the additional capital resources that are required to fund the repairs.

DECISION

That the Executive endorses the outcome of the procurement set out in the report and that full Council be recommended to approve the additional provision identified in the financial sections of the report in the Council's Capital Programme 2024-25 to enable the repairs to Towneley Hall to be undertaken.

REASON FOR DECISION

The work to repair the Hall is vital to ensure the building is maintained.

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